



Minutes
Central Shenandoah Planning District Commission Meeting
112 MacTanly Place, Staunton, VA 24401
February 5, 2018, 7:00 p.m.

Member Jurisdiction Representatives				
	Augusta County		City of Staunton	Staff
	Terry Kelley	✓	Carolyn Dull	✓ Bonnie Riedesel, Executive Director
✓	Marshall Pattie, Treasurer	✓	Sharon Angle	✓ Rebecca Joyce, Community Program Manager
✓	Vickie Moran		Rockbridge County	✓ Elizabeth McCarty, Director of Planning
✓	Leslie Tate	✓	Jay Lewis	✓ Ann Cundy, Transportation Program Manager
	Bath County	✓	Chris Slaydon	✓ Nancy Gourley, Transit Program Manager
✓	Edward Hicklin		Rockingham County	✓ Cindi Johnson, Fiscal Officer
	City of Buena Vista		Ned Overton	✓ Rita Whitfield, Office Manager
	Vacant		William Kyger	
	City of Harrisonburg	✓	Casey Armstrong, Secretary	Others
✓	Ted Byrd	✓	Kim Sandum	
✓	George Hirschmann		City of Waynesboro	✓ Luke Juday, Waynesboro
✓	Adam Fletcher	✓	Jeff Freeman	
	Highland County		Rusty Johnson	
✓	Kevin Wagner, Vice Chair			
	City of Lexington			
✓	Frank Friedman, Chairman			

Call to Order

The February 5, 2018, Central Shenandoah Planning District Commission meeting was called to order at 7:00 p.m. by Chairman Friedman.

Public Comment

Chairman Friedman opened the floor to the public for comments. There were no public comments.

Minutes

Chairman Friedman presented the minutes from the December 18, 2017, CSPDC Commission meeting. Ms. Dull moved, seconded by Mr. Byrd, to approve the minutes as presented. Motion carried unanimously.

Chairman's Report

Under Chairman's Report, Chairman Friedman introduced and welcomed Mr. Jay Lewis, representative from Rockbridge County. Mr. Lewis replaces his father, Buster Lewis, on the Commission. Chairman Friedman gave an update on GO Virginia. He noted that in December 2017, GO Virginia Region 8 submitted two proposals to the GO Virginia State Board for consideration: 1) Shenandoah Valley Nursing Scholarship Project for \$514,000; and Rockbridge Area Advanced Manufacturing Project (RAAMP) for \$100,000. Chairman Friedman stated the two proposals were considered by the GO Virginia State Board meeting on December 12, 2017 and were defined as "not ready to move forward" but were deemed eligible for resubmission with changes. He noted that Region 8 submitted a revised RAAMP application on January 11th and will be considered by the GO Virginia State Board on February 13th, and the nursing program is still under discussion at the state level. Chairman Friedman announced the next Regional Council meeting will be held on March 5, 2018, at the Murphy Deming College of Health Sciences in Fishersville.

Executive Director's Report

Under Executive Director's Report, Ms. Riedesel reported on the following:

- Announced that she will be attending the Virginia Association of Planning District Commissions (VAPDC) winter conference on February 7-9, 2018, in Richmond. Ms. Riedesel noted that the VAPDC conference will be held jointly with VACo as part of their Local Government Day. She stated that Lt. Governor Justin Fairfax and Secretary of Commerce and Trade Esther Lee will be in attendance.
- Announced that Governor Northam appointed Erik Johnston as the new Director of the Department of Housing and Community Development, replacing Bill Shelton, who has retired.
- Announced that a Farm to School workshop will be held at the Frontier Culture Museum on March 9, 2018, from 9:00 a.m. to 3:00 p.m. Ms. Riedesel stated that the purpose of the event is to introduce farmers to school nutritionists in the local school system, and to learn more about Farm to School programs and how to work with the schools.

Treasurer's Report

Chairman Friedman presented for consideration the Treasurer's Report (attached to file minutes). Dr. Pattie gave a report on the December 31, 2017, Financial Statement, noting that the CSPDC budget continues to remain in a good position. He reported on the Executive Committee meeting, held prior to the Full Commission meeting. Dr. Pattie stated that in December 2017, the Executive Committee had released a Request for Proposals for audit services and established a committee to develop and manage the RFP process for the Commission auditors. He noted that the committee reviewed three proposals, and recommended the Commission enter into an audit contract with Brown Edwards & Company for a three-year contract, with four, one-year renewals. Dr. Pattie noted that Continuing Care Management extended their rental lease agreement for three more years at 114 McTanly Place. Ms. Angle moved, seconded by Mr. Slaydon, to approve the Treasurer's Report as presented. Motion carried unanimously.

Staff Reports

Inter-Regional Transit Service from Staunton to Charlottesville-Nancy Gourley, Transit Program Manager

Ms. Gourley gave an update on the *Inter-Regional Transit Feasibility Study*, noting that the purpose of the study was to affirm and assess the potential need and demand for transit service connecting Harrisonburg, Staunton, Waynesboro, and Charlottesville. She reviewed the highlights of the commuter survey that was conducted in April 2016, noting that 609 responses were received. Ms. Gourley stated that in November 2017, CSPDC staff and Thomas Jefferson PDC staff met with representatives from the Department of Rail and Public Transportation (DRPT) to discuss the next steps. She noted that DRPT recommended a phased approach and applying for a Demonstration grant to assist in getting the new transit service underway. Ms. Gourley reported on funding and match, noting that the Demonstration grant would fund six months of service planning and marketing, and an initial 12 months of operation for 80% with a local match of 20%. Ms. Gourley stated that staff submitted an application to DRPT that was due February 1st. She noted that after the Demonstration grant expires and funds are expended, the service would be eligible for the regular rural transit program, since it has a significant rural component. Ms. Gourley stated that if approved, funding would be available to support activities beginning July 1st.

Comprehensive Economic Development Strategy (CEDS) Update-Elizabeth McCarty, Director of Planning

Ms. McCarty gave an update on the Comprehensive Economic Development Strategy (CEDS) for the region, which is a strategy-driven plan for regional economic development. She noted that since the 1980s, the CSPDC has been an Economic Development District (EDD) under the Economic Development Administration (EDA) and the Commission serves as the CEDS Committee. As an EDD, the CSPDC receives funding each year from EDA to provide a variety of data tools and technical assistance to the localities, but also to coordinate regional economic development efforts. Ms. McCarty reported on the GO Virginia Economic Growth and Diversification Plan, prepared by Camoin Associates. She noted that the CEDS and GO Virginia plans are similar and reviewed the similarities. Ms. McCarty stated that the GO Virginia planning process provided an easy and cost effective opportunity to update the CEDS to meet the requirements of EDA for a CEDS, and Camoin Associates will provide the CEDS update. She reviewed the next steps in updating the plan, noting that a draft plan will be presented to the CSPDC at their April or June 2018 meeting.

Floodplain Management Workshop-Rebecca Joyce, Community Development Program Manager

Ms. Joyce distributed copies of a notice regarding the CSPDC Floodplain Management Workshop, to be held on March 27, 2018, from 9:00 a.m. to 4:30 p.m., at the BRITE Transit Facility in Fishersville. She stated that this is a one-day workshop for local officials involved in floodplain management. This workshop will introduce participants to the Virginia Department of Conservation and Recreation Floodplain Management staff, and provide training on floodplain management requirements. Ms. Joyce noted for those who wished to register, to contact her by March 20, 2018.

I-81 and SMART SCALE – Ann Cundy, Transportation Program Manager

Ms. Cundy reported on I-81, noting that two Senate Bills (SB 561 and SB 971) have been introduced to the General Assembly by Senator Mark Obenshain regarding congestion relief and safety improvements on I-81. She stated that SB 561 would direct the Department of Transportation to conduct a pilot program to establish zones on I-81 where tractor trucks would be required to travel in the right lane. SB 561 was referred to the Committee on Transportation and was voted to continue in 2019. Ms. Cundy noted that SB 971 would direct the Commonwealth Transportation Board to develop and adopt an I-81 Corridor Improvement Plan that may include tolling heavy commercial vehicles to finance the corridor improvements. SB 971 has been referred to the Committee on Rules and no hearing has been scheduled. Ms. Cundy stated that Delegate Landes introduced Budget Amendment 420 #2h, to fund four new positions to increase traffic enforcement on I-81 in Shenandoah, Rockingham, and Augusta counties. She noted that a letter was submitted last week to the Virginia Congressional Delegation from State Legislators and five Chambers of Commerce requesting federal assistance to implement funding solutions on I-81.

Ms. Cundy reported on SMART SCALE, noting that the SMART Portal will open on March 1, 2018. She stated that staff is working closely with the Virginia Department of Transportation (VDOT) and the localities to develop applications for this found of funding. Ms. Cundy stated that project selections will be announced in the spring and formally approved by the Commonwealth Transportation Board at their June 2018 meeting.

Presentation: “Death and Life of Virginia Localities”

Ms. Riedesel introduced and welcomed Mr. Luke Juday, Director of Planning for the City of Waynesboro. Mr. Juday presented a PowerPoint presentation on “Death and Life of Virginia Localities.” He reviewed the population growth in Virginia and the CSPDC localities. Mr. Juday reported on the components of population - natural increase and net migration; statewide growth in population by age group from 2005-2015; estimated and projected natural increase without migration; and population growth from 2000-2015. He reported on the CSPDC localities biggest changes with various age groups; education attainment by metro size; and reported on why cities are always losing people but continue to grow. He reviewed the median age in 2015 and the changes since 2000 for CSPDC localities, and the poverty rate.

Commonwealth Intergovernmental Review Process (CIRPs) (BAF #18-1)

Chairman Friedman presented for consideration Commonwealth Intergovernmental Review Process (CIRPs). Ms. Riedesel stated that she had received an additional CIRC from Pleasant View, Inc. for FTA Section 5310 Program. Mr. Byrd moved, seconded by Mr. Armstrong, to endorse the staff recommendations. Motion carried unanimously. They are as follows:

- A. Applications submitted by the following for FTA Section 5310 Program to Purchase Transportation Equipment:
 - The Arc of Harrisonburg and Rockingham is seeking capital assistance in the amount of \$110,000, to purchase two 9-passenger raised roof vans with lifts.

- Rockbridge Area Transportation System, Inc. (RATS) is seeking capital assistance in the amount of \$60,462 to purchase one 9-passenger van with wheelchair lift.
- Valley Program for Aging Services (VPAS) is seeking capital assistance in the amount of \$55,000 to purchase one 9-passenger van with a wheelchair lift.
- Pleasant View, Inc. is seeking capital assistance in the amount of \$76,000, or 80% of the cost to purchase one modified mini-van with a wheelchair ramp and one 9-passenger raised roof van with wheelchair lift.

Staff recommends endorsement for all four FTA Section 5310 program applications.

Adjournment

Chairman Friedman announced that the next CSPDC Commission meeting will be held on Monday, April 16, 2018. There being no further business to come before the Commission, a motion for adjournment was unanimously passed at 8:10 p.m.

Respectfully submitted,

Rita F. Whitfield, Clerk to the Commission

Approved:

Casey Armstrong
CSPDC Secretary