



Central Shenandoah Planning District Commission

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January 31, 2011

**MEMO TO:** CSPDC Board of Commissioners  
**FROM:** Bonnie S. Riedesel, Executive Director  
**SUBJECT:** February 7, 2011 Commission Meeting

The Central Shenandoah Planning District Commission will hold its meeting on Monday, February 7, 2011, 6:30 p.m., at the Waynesboro Public Library, 600 South Wayne Avenue, Waynesboro, Virginia (map enclosed). The Library is located on the corner of South Wayne Avenue and 14<sup>th</sup> Street. The CSPDC meeting will be held in the Conference Room on the lower level. Entrance is from the outside lower parking lot.

If you cannot attend this meeting, please call the Commission Office.

Dinner will be provided at 6:00 p.m.

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### **AGENDA**

1. Call to Order
2. Minutes of December 6, 2010 Meeting
3. Introduction of New Commission Members
  - *Kai Degner, City of Harrisonburg*
  - *Charles Chenault, City of Harrisonburg*
  - *George Pryde, City of Lexington*
4. Election of Executive Committee Member (*BAF #11-2*)
5. Reports
  - (A) Chairperson
  - (B) Executive Director (*EDR #11-1*)
  - (C) Treasurer

6. Presentation: Center for Coldwaters Restoration
  - *Greg Hitchin, City of Waynesboro Economic Development Director*
  - *Len Poulin, President, Waynesboro Downtown Development, Inc. (WDDI)*
7. Consideration of FY10 Audit Report
  - *James Kelly, CPA, Robinson Farmer Cox Associates*
8. Consideration of Budget Amendments (*BAF #11-4*)
9. Consideration of CDBG Regional Priorities (*BAF #11-3*)
10. Commonwealth Intergovernmental Review Process (CIRPS) (*BAF #11-1*)
  - A) The Arc of Harrisonburg and Rockingham, Inc. for assistance through the FTA Section 5310 Program to purchase Transportation Equipment
  - B) Valley Program for Aging Services (VPAS) for assistance through the FTA Section 5310 Program to purchase Transportation Equipment.
  - C) Town of Broadway's Grant Application for RBEG for the Broadway Farmers Market
  - D) Alliance for the Chesapeake Bay application for Communications, Outreach and Education
11. Other Business
12. Adjournment

**Next Meeting: Monday, April 18, 2011**



Central Shenandoah Planning District Commission

**Minutes**  
**Central Shenandoah**  
**Planning District Commission Meeting**  
**Waynesboro Public Library, Waynesboro, Virginia**  
**February 7, 2011, 6:30 p.m.**

<b>Member Jurisdiction Representatives</b>					
	<b>Augusta County</b>		<b>City of Staunton</b>		<b>Staff</b>
	Richard Fox		Carolyn Dull	✓	Bonnie Riedesel
✓	Jeremy Shifflett	✓	Sharon Angle	✓	Rebecca Joyce
✓	David Beyeler		<b>Rockbridge County</b>	✓	Jennifer Hibbert
✓	Kay Frye	✓	A. W. Buster Lewis	✓	Elizabeth McCarty
✓	Kimberly Bullerdick	✓	Claire Collins	✓	Andrea Terry
	<b>Bath County</b>		<b>Rockingham County</b>	✓	Rita Whitfield
	Carol Hardbarger	✓	George Dowrey, III	✓	Robbie Huff
	<b>City of Buena Vista</b>	✓	Dee Floyd	✓	Kathy Wise
✓	Larry Tolley, Secretary		William Kyger, Jr.		<b>Others</b>
	<b>City of Harrisonburg</b>	✓	William Vaughn, Treasurer	✓	Greg Hitchin, Waynesboro
✓	Charles Chenault	✓	Donald Delaughter	✓	Len Poulin, Waynesboro Downtown Development, Inc.
✓	Kai Degner		<b>City of Waynesboro</b>	✓	Urbie Nash, Waynesboro Downtown Development, Inc.
✓	Stacy Turner	✓	Nancy Dowdy	✓	Bruce Allen, Waynesboro City Council
	<b>Highland County</b>	✓	Timothy Williams	✓	James Kelly, Robinson Farmer Cox Associates
	Jerry Rexrode			✓	Jennifer Vess, Robinson Farmer Cox Associates
	<b>City of Lexington</b>			✓	Calvin Trice, Staunton <u>Daily News Leader</u>
✓	George Pryde			✓	DuBose Egleston, Waynesboro
				✓	Greg Bruno, Waynesboro Planning Commission

**Call To Order**

The February 7, 2011, Central Shenandoah Planning District Commission meeting was called to order at 6:30 p.m. by Secretary Tolley. He stated that due to illness, Chairperson Carolyn Dull was unable to attend the meeting.

Secretary Tolley thanked the City of Waynesboro for hosting the Commission meeting. Ms. Dowdy introduced the guests who were present from the City of Waynesboro.

## **Minutes**

Secretary Tolley presented for consideration the minutes from the December 6, 2010, Commission meeting. Ms. Dowdy moved, seconded by Mr. Floyd, to approve the minutes of the December 6, 2010 Commission meeting as presented. Motion carried unanimously.

## **Introduction of New Commission Members**

Secretary Tolley introduced and welcomed the following new Commission members: Kai Degner and Charles Chenault, who will be representing the City of Harrisonburg; and George Pryde, who will be representing the City of Lexington.

## **Election of Executive Committee Member (BAF #11-2)**

Secretary Tolley presented for consideration Election of Executive Committee Member. Ms. Riedesel stated that a vacancy on the Executive Committee Board has occurred with the departure of Frank Friedman, whose term expires June 30, 2013. She stated that Mr. Friedman served as Vice Chair and his departure from the Board leaves a vacancy for Vice Chair as well. Ms. Riedesel stated that after the Board has elected someone to fill the vacancy for Mr. Friedman's unexpired term, the Executive Committee will elect a Vice Chair at their next meeting. She distributed copies of the ballot, asking everyone to vote for only one member. Ms. Riedesel noted that once the ballots had been tabulated, the new Executive Committee member would be announced at the end of the meeting.

## **Executive Director's Report (EDR #11-1)**

Ms. Riedesel reviewed the Executive Director's Report (attached to file minutes). She highlighted the following:

- Announced that the CSPDC has been awarded a \$60,000 Stormwater Management Grant from the Virginia Department of Conservation and Recreation's Water Quality Improvement Fund.
- Announced that Spectrum Design of Roanoke was chosen for energy auditing services for the Shenandoah Valley Regional Energy Efficiency Project.
- Reported on the Fields of Gold – Planting the Seeds for an Agri-tourism Program in the Valley. Ms. Riedesel noted that plans to present Fields of Gold to the Virginia Tourism Corporation and Department of Housing and Community Development (DHCD) are scheduled in February.
- Reported that due to diminishing state and local funds, Project Impact is transitioning out of many of its activities it has provided for the past decade. In its stead, a significantly scaled-back version of the program will operate as well as plans to continue a CERT program sponsored by the three localities of Augusta, Staunton, and Waynesboro.

- Reported that Commission staff is assisting both the Town of Timberville and Rockingham County in administering their Safe Routes to School Projects that were funded by VDOT.
- Announced that the Virginia Tourism Corporation (VTC) has approved a \$3,500 matching grant to the CSPDC to market the Valley as a bicycle destination.
- Reported that CSPDC staff assisted the Town of Broadway in the preparation and submittal of a grant application to Rural Development to construct a Farmers Market in Broadway.
- Reported on the VAPDC Winter Conference that she attended with Elizabeth McCarty on February 3-4, 2011, in Richmond.
- Announced that Community Development Block Grant (CDBG) applications are due at the Virginia Department of Housing and Community Development on March 30, 2011.
- Reported on the 2010 Census information that was just released.

Mr. Dowrey requested to receive Commission agendas and materials by email. Ms. Riedesel stated that she would poll the Commissioners to see how they would like to receive Commission meeting materials.

### **Treasurer's Report**

Secretary Tolley presented for consideration the Treasurer's Report (attached to file minutes). Treasurer Vaughn presented the Grant Expenditure Budget vs. Actual for July 2010 through December, 2010; and the Balance Sheet as of December 31, 2010. Ms. Dowdy moved, seconded by Mr. Beyeler, to approve the Treasurer's Report as presented. Motion was carried by unanimous vote.

### **Presentation: Center for Coldwaters Restoration**

Ms. Riedesel introduced and welcomed Mr. Greg Hitchin, City of Waynesboro's Economic Development Director. Mr. Hitchin gave a brief introduction on the Center and introduced Mr. Len Poulin and Mr. Urbie Nash, both representatives from Waynesboro Downtown Development, Inc., who were present to speak on behalf of the Center for Coldwaters Restoration. Mr. Poulin gave a brief overview on the Center and distributed copies of "South River and Economic Revitalization of Downtown Waynesboro." Mr. Nash also gave a presentation on the Center and presented maps on the "Upper South River Special Regulation Area." At the end of the presentation, questions were raised and answered regarding the Center.

### **Consideration of FY10 Audit Report**

Secretary Tolley presented for consideration FY10 Audit Report. Ms. Riedesel introduced and welcomed James Kelly and Jennifer Vess, of Robinson, Farmer, Cox Associates. Mr. Kelly gave a brief review on the Audit, noting that the audit includes an unqualified opinion, which is excellent. Mr. Beyeler moved, seconded by Mr. Vaughn, to accept the Central Shenandoah Planning District Commission's FY10 Audit Report as presented. Motion was carried by unanimous vote. Mr. Beyeler thanked the staff for their hard work.

### **Consideration of Budget Amendments (BAF #11-4)**

Secretary Tolley presented for consideration Budget Amendments #11-5 through #11-9 (attached to file minutes). Ms. Wise gave a brief description on the Amendments. Ms. Dowdy moved, seconded by Mr. Vaughn, to approve Budget Amendments #11-5 through #11-9. Motion was carried by unanimous vote. They are as follows:

- BA #11-5: Rockbridge Area Network Authority (RANA) Environmental Assessment Services. The purpose of this amendment is to update the budget for a contract received in the amount of \$9,500.
- BA #11-6: Regional All Hazards Mitigation Grant. The purpose of this amendment is to update the budget with a grant received in the amount of \$24,524.
- BA #11-7: Rockingham County Mountain View Elementary Safe Routes to School. The purpose of this amendment is to update the budget for grant administration by \$15,000.
- BA #11-8: Timberville Plains Elementary Safe Routes to Schools. This amendment is to update the budget for grant administration by \$5,000.
- BA #11-9: Economic Development Administration. The purpose of this amendment is to adjust the budget to reflect the decrease of \$10,000 in grant funds from EDA for Calendar Year 2011.

### **Consideration of CDBG Regional Priorities (BAF #11-3)**

Secretary Tolley presented for consideration CDBG Regional Priorities. Ms. Riedesel gave a brief report on the Priorities, noting that each year the Commission is requested to prepare a list of CDBG regional priorities for submission to the Virginia Department of Housing and Community Development. She noted that these priorities set the stage for the Region's communities to access CDBG funds should they decide to submit applications during the program year and provide bonus points during the selection process. Mrs. Riedesel stated that Commission staff has coordinated with the localities and has prepared a list for the Board's consideration and approval. She noted that the submission deadline for the priority list is March 18, 2011, and CDBG grant applications are due on March 30, 2011. Ms. Collins moved, seconded by Mr. Dowrey, to approve the 2011 Community Development Block Grant Regional Priorities as presented (attached to file minutes). Motion carried unanimously.

### **Commonwealth Intergovernmental Review Process (CIRP) (BAF #11-1)**

Secretary Tolley presented for consideration CIRPs (attached to file minutes). Ms. Riedesel noted that she had received an additional application from Rockbridge Area Transportation Service (RATS) for \$36,000 to purchase transportation equipment. Mr. Beyeler expressed concern regarding agenda item 10D, an application submitted by the Alliance for the Chesapeake Bay for Communications, Outreach and Education for \$454,316. He stated his opposition to funding a private group to pursue a pro-EPA agenda that threatens agriculture in the Valley. Discussion ensued regarding the need for the project. Mr. Vaughn moved, seconded by Mr. Floyd, to remove agenda item 10D to be acted on separately, and to endorse agenda items 10A-10C, and 10E, the additional CIRP presented by RATS. Motion was carried by unanimous vote. They are as follows:

- 10A. The Arc of Harrisonburg and Rockingham, Inc.. The Arc of Harrisonburg and Rockingham, Inc. has submitted a grant application for capital assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to purchase transportation equipment for approximately \$36,000.
- 10B. Valley Program for Aging Services (VPAS). VPAS has submitted a grant application for capital assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to purchase transportation equipment for \$76,000 (applicant - \$15,200; Federal - \$60,800) to purchase one modified minivan with wheelchair ramp and one 14-passenger body on chassis vehicle with wheelchair lift.
- 10C. Town of Broadway's Application for Construction of Broadway Farmers Market Promenade. The Town of Broadway has submitted a grant application for a Rural Business Enterprise Grant (RBEG) for the Broadway Farmers Market. The request for funds in the amount of \$99,000, matched with \$70,957 in local funds, will enable the Town to construct a farmers market and provide a permanent home for the Broadway Farmers Market.
- 10E. Rockbridge Area Transportation System, Inc. (RATS). RATS has submitted a grant application for capital assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to purchase transportation equipment. The cost of the project is approximately \$36,000.

Ms. Terry gave a brief overview on the Alliance for the Chesapeake Bay application. It was suggested by several Commissioners to request additional information on the project. After discussion, Mr. Beyeler moved, seconded by Ms. Frye, to take no action on the project. In a show of hands with 10 in favor and 7 opposed, the motion carried.

## **Other Business**

### ***FY 12 Rural Transportation Grant Application Resolution***

Under Other Business, Ms. Riedesel presented for consideration a resolution authorizing application for FY12 Rural Transportation Planning Grant. Ms. Hibbert gave a brief overview on the project, noting that the program will provide \$58,000 and the Commission will provide a \$14,500 match. She stated that the funds will be used to pay for the following: program administration; transportation-related grant writing for member localities; continued development of the rural regional transportation plan; funding for general transportation planning services; local review of Virginia's draft Bike and Trail map; park and ride lot review; and support of the State's efforts with multi-modal freight study and performance management data collection. Mr. Dowrey moved, seconded by Mr. Degner, to approve the Resolution authorizing application for FY12 Rural Transportation Planning Grant. Motion carried unanimously.

## **Election of Executive Committee Member**

Secretary Tolley advised the Board that the votes for a board member to fill the unexpired term on the Executive Committee had been tabulated. Ms. Riedesel announced that Nancy Dowdy will serve as the new Executive Committee member, representing the City of Waynesboro.

## Adjournment

There being no further business to come before the Commission, a motion for adjournment by Ms. Dowdy, seconded by Ms. Angle, was unanimously passed at 8:18 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

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Rita F. Whitfield, Administrative Assistant

Approved:

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Secretary





Central Shenandoah Planning District Commission

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April 11, 2011

**MEMO TO:** CSPDC Board of Commissioners  
**FROM:** Bonnie S. Riedesel, Executive Director  
**SUBJECT:** April 18, 2011 Commission Meeting

The Central Shenandoah Planning District Commission will hold its meeting on Monday, April 18, 2011, 7:00 p.m., at the Central Shenandoah Planning District Commission Office, 112 MacTanly Place, Staunton, Virginia.

If you cannot attend this meeting, please call the Commission Office.

Dinner will be provided at 6:30 p.m.

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### **AGENDA**

1. Call to Order
2. Minutes of February 7, 2011 Meeting
3. Introduction of New Commission Member
  - *Joe Colvin, Augusta County*
4. Reports
  - (A) Chairperson
  - (B) Executive Director (*EDR #11-2*)
  - (C) Treasurer
5. Presentation – The Chesapeake Bay TMDL and the Commonwealth of Virginia’s Chesapeake Bay TMDL Watershed Implementation Plan (WIP)
  - *Anthony Moore, Assistant Secretary of Natural Resources*
  - *Jim Echols, Regional Manager, Staunton Regional Office*

6. Consideration of Budget Amendments (*BAF #11-8*)
7. Consideration of Rideshare Strategic Plan (*BAF #11-9*)
8. Rural Transportation Plan Update
9. Commonwealth Intergovernmental Review Process (CIRPS) (*BAF #11-7*)
  - A) CDBG Application submitted by the City of Buena Vista for the Dickinson Well Filtration Project
  - B) CDBG Application submitted by the City of Lexington for Thompson's Knoll Green Mixed-Income Housing Production Project
  - C) CDBG Application submitted by Bath County for Thomastown Neighborhood Improvement Project
  - D) CDBG Application submitted by the City of Waynesboro for Waynesboro Downtown Revitalization Project
  - E) Application submitted from Pleasant View, Inc. for FTA Section 5310 Program to Purchase Transportation Equipment
  - F) Application submitted by the Virginia Department of Environmental Quality for VADEQ FY12-13 Pollution Prevention Initiatives
10. Other Business
11. Adjournment

**Next Meeting: Monday, June 20, 2011**



Central Shenandoah Planning District Commission

**Minutes**  
**Central Shenandoah**  
**Planning District Commission Meeting**  
**112 MacTanly Place, Staunton, Virginia**  
**April 18, 2011, 7:00 p.m.**

<b>Member Jurisdiction Representatives</b>					
	<b>Augusta County</b>		<b>City of Staunton</b>		<b>Staff</b>
✓	David Beyeler	✓	Sharon Angle	✓	Bonnie Riedesel
✓	Kimberly Bullerdick	✓	Carolyn Dull, Chairperson	✓	Rebecca Joyce
✓	Joseph Colvin		<b>Rockbridge County</b>	✓	Jennifer Hibbert
✓	Kay Frye	✓	A. W. Buster Lewis	✓	Elizabeth McCarty
✓	Jeremy Shifflett, Vice Chair	✓	Claire Collins	✓	Rita Whitfield
	<b>Bath County</b>		<b>Rockingham County</b>	✓	Robbie Huff
	Carol Hardbarger		Donald Delaughter	✓	Kathy Wise
	<b>City of Buena Vista</b>	✓	George Dowrey, III		
✓	Larry Tolley, Secretary	✓	Dee Floyd		<b>Others</b>
	<b>City of Harrisonburg</b>	✓	William Kyger, Jr.	✓	Delegate R. Steven Landes
	Charles Chenault	✓	William Vaughn, Treasurer	✓	Jim Echols, DCR
✓	Kai Degner		<b>City of Waynesboro</b>	✓	David Johnson, DCR
	Stacy Turner		Nancy Dowdy	✓	David Powell, Dept. of Forestry
	<b>Highland County</b>		Timothy Williams	✓	Patti Nylander, Dept. of Forestry
	Jerry Rexrode			✓	James Shiflet, Rockingham County Planning Commission
	<b>City of Lexington</b>			✓	C.J. Mitchem, Stearns & Wheler, LLC
✓	George Pryde				

**Call To Order**

The April 18, 2011, Central Shenandoah Planning District Commission meeting was called to order at 7:00 p.m. by Chairperson Dull.

**Minutes**

Chairperson Dull presented for consideration the minutes from the February 7, 2011, Commission meeting. Mr. Vaughn moved, seconded by Mr. Pryde, to approve the minutes of the February 7, 2011, Commission meeting as presented. Motion carried with Chairperson Dull abstaining.

## **Introduction of New Commission Members**

Chairperson Dull introduced and welcomed Joseph Colvin, new Commissioner who will be representing Augusta County.

## **Chairperson's Report**

Chairperson Dull presented a plaque to Richard Fox for his outstanding leadership and notable service to the Planning District Commission and to the people of the District, shown during his term as Commissioner.

Chairperson Dull reported on the Executive Committee meeting, held prior to the Full Commission meeting. She stated that the Executive Committee had elected Jeremy Shifflett as Vice Chairperson at their meeting.

## **Executive Director's Report (EDR #11-2)**

Ms. Riedesel reviewed the Executive Director's Report (attached to file minutes). She highlighted the following:

- Reported on Fields of Gold, a regional agri-tourism program that will build on the agricultural heritage of the Valley and support agri-tourism efforts underway. She reported on the activities that the grant will provide if funded.
- Reported that Spectrum Design, the firm hired by the CSPDC to conduct energy audits of public buildings in the region, has completed energy audits of over 30 buildings in 15 localities to date. Ms. Riedesel noted that the energy audit phase of the project will continue through June followed by the implementation phase.
- Reported on the CERT Program, noting that plans are underway to continue a CERT program only in and sponsored by the three localities of Augusta, Staunton, and Waynesboro.
- Reported on the Safe Routes to School (SRTS) Travel Plans that were submitted. She stated that if the school travel plans are approved and accepted by VDOT, the schools will be invited to submit a full application due in early June. Staff from the PDC assisted in the submittal of two School Travel Plans: McSwain Elementary in the City of Staunton and Hillyard Middle School in the Town of Broadway. Ms. Riedesel noted that PDC staff was administering three previously-granted SRTS projects: Mountain View Elementary in Rockingham County, Plains Elementary in the Town of Timberville, and Ware Elementary/Shelburne Middle in the City of Staunton.
- Reported that through its regional bicycle-pedestrian program, the CSPDC is making available bicycle safety guides to all public high school students enrolled in drivers' education classes in the region. Ms. Riedesel distributed a copy of "There is no Better Way to Tour the Scenic Shenandoah Valley than from the Seat of a Bicycle" flyer, and "Carpools Start Here" flyer.
- Reported that with funds provided through the Region's Rural Transportation Program, the CSPDC has begun a corridor study of the area between I-64 at Afton Mountain in Augusta County and the South River in the City of Waynesboro.

- Reported that Commission staff is assisting Bath County with its redistricting process.
- Reported that an application for \$100,000 in funding to retrofit the Highland County School, which will reduce its energy consumption and costs, has been recommended for funding to the Appalachian Regional Commission (ARC).
- Reported on the Virginia Community Development Block Grant (CDBG) applications that were submitted in March.

### **Treasurer's Report**

Chairperson Dull presented for consideration the Treasurer's Report (attached to file minutes). Treasurer Vaughn presented the Grant Expenditure Budget vs. Actual for July 2010 through February 2011; and the Balance Sheet as of February 28, 2011. Mr. Vaughn moved, seconded by Mr. Beyeler, to approve the Treasurer's Report as presented. Motion was carried by unanimous vote.

### **Presentation by the Honorable R. Steven Landes**

Chairperson Dull introduced and welcomed Delegate Landes who gave a presentation on the 2011 redistricting process and state budget issues. He showed a map of the Virginia House of Delegates Districts for the Planning District and a map of the Senate Districts, noting that district lines are redrawn every ten years following the U.S. Census. Discussion ensued after the presentation regarding small businesses, transportation and education.

### **Presentation: Chesapeake Bay TMDL and the Commonwealth of Virginia's Chesapeake Bay TMDL Watershed Implementation Plan (WIP)**

Chairperson Dull introduced and welcomed two representatives from the Virginia Department of Conservation and Recreation (DCR), David Johnson, DCR Director, and Jim Echols, Staunton DCR Regional Manager. Mr. Johnson presented a PowerPoint presentation (attached to file minutes) on the Chesapeake Bay TMDL Watershed Implementation Plan. He outlined the Chesapeake Bay Program History; Virginia Nitrogen and Phosphorus Loads; Total Maximum Daily Load and Watershed Implementation Plan (TMDL/WIP); Virginia's Priorities; Current Programs; Virginia's Watershed Implementation Plan Overview; Expand Nutrient Credit Exchange; James River Strategy; Wastewater Proposals; Onsite/Septic Proposals; Agriculture/Forestry Proposals; Urban/Suburban Stormwater Proposals; Water Quality Improvement Fund; Future Dates and Expected Actions, Virginia's Chesapeake Bay TMDL Planning Components; Dividing up Virginia's Chesapeake Bay Watershed; Virginia Bay TMDL Segmentsheds; Phase II Development; Virginia's Phase II Approach; and TMDL Phase II Key Points. A question and comment period ensued after the presentation regarding the existing and future model, economic impact to citizens and consumers, and funding.

### **Consideration of Budget Amendments (BAF #11-8)**

Chairperson Dull presented for consideration Budget Amendments #11-10 through #11-14 (attached to file minutes). Ms. Wise gave a brief description on the Amendments. Mr. Vaughn

moved, seconded by Mr. Dowrey, to approve Budget Amendments #11-10 through #11-14. Motion was carried by unanimous vote. They are as follows:

- BA 11-10 #343 VDEM HMPG Regional Mitigation Calendar. The purpose of this amendment is to update the budget for a new grant for a total of \$8,314.
- BA 11-11 #345 Citizen Corps Program Grant. The purpose of this amendment is to update the budget for a new grant received for the Citizen Preparedness Program for a total of \$12,174.
- BA 11-12 #262 Staunton Ware Elementary and Shelburne Middle School Safe Routes to School. The purpose of this amendment is to update the budget with the amount of a new contract received for grant administration for a total of \$5,000.
- BA11-13 #280 Shenandoah River Water Supply Plan. This amendment is to update the budget with the balance of DEQ funds received for a total funding of \$12,109.
- BA11-14 #281 James River Basin Water Supply Plan. The purpose of this amendment is to update the budget for DEQ funds for a total of \$13,499.

### **Consideration of Rideshare Strategic Plan (BAF #11-9)**

Chairperson Dull presented for consideration a Resolution for the Long Range Transportation Demand Management Plan. Ms. Joyce gave a brief description on the project, noting that because the Commission receives funding from the Virginia Department of Rail and Public Transportation (DRPT) for the Rideshare commuter matching program, it is required to complete a Long Range Transportation Demand Management Plan. She noted that the plan was created by Cambridge Systematics and includes information about the goals, objectives and strategies of the Rideshare program. Ms. Joyce stated that the Commission is asked to pass a resolution adopting the plan to fulfill DRPT's requirement that the plan has been completed. Mr. Beyeler moved, seconded by Ms. Frye, to approve the Resolution as presented. Motion carried unanimously.

Ms. Joyce reported on recent storms and tornadoes in the District. She also reported that the CSPDC is monitoring the storm recovery at the Federal and state levels.

### **Rural Transportation Plan Update**

Chairperson Dull presented Rural Transportation Plan Update. Ms. Hibbert gave a brief update on the Rural Transportation Plan noting that this is the last phase of a multi-year process. She stated that the Plan is designed to identify locations of transportation deficiencies in the rural area of the Planning District Commission. Ms. Hibbert reported that a rural technical advisory committee has been reviewing the draft Rural Transportation Plan and the recommendations to be included in the Plan. She noted that the recommendations have been distributed to the rural advisory committee and comments have been received and incorporated into the final listing of recommendations. These recommendations will be included in the final copy of the Rural Transportation Plan. Ms. Hibbert then distributed a copy of the Rural Transportation Plan for everyone's perusal. She noted that a public meeting on the Rural Long Range Transportation Plan will be held at the Commission's office on May 10, 2011, from 4:00 to 6:00 p.m.

## Commonwealth Intergovernmental Review Process (CIRP) (BAF #11-7)

Chairperson Dull presented for consideration CIRPs (attached to file minutes). Mr. Dowrey moved, seconded by Mr. Vaughn, to endorse the staff recommendations on agenda items 9(A) through 9(F). Motion carried unanimously. They are as follows:

- 9A. A CDBG Application submitted by the City of Buena Vista for the Dickinson Well Filtration Project. The City of Buena Vista is applying to DHCD for a total of \$2,613,566 (\$1,000,000 CDBG; \$1,613,566 Local) for Dickinson Well Filtration System.
- 9B. A CDBG Application submitted by the City of Lexington for Thompson's Knoll Green Mixed-Income Housing Production Project. The City of Lexington is applying to DHCD for a total of \$4,470,000 (\$700,000 CDBG; \$40,000 State; \$3,250,000 Private; \$480,000 Local) for Thompson's Knoll Green Mixed-Income Housing Production Project.
- 9C. CDBG Application from Bath County for Thomastown Neighborhood Improvement Project. Bath County is applying to DHCD for a total of \$833,297.41 (\$795,039 CDBG; \$18,050 State; \$20,208.41 Local) for Thomastown Neighborhood Improvement Project. The project proposes to rehabilitate homes of LMI individuals and families in the Thomastown neighborhood of Hot Springs.
- 9D. CDBG Application from the City of Waynesboro for Waynesboro Downtown Revitalization Project. The City of Waynesboro is applying to DHCD for a total of \$2,123,500 (\$770,000 CDBG; \$816,000 State; \$175,000 Private; \$362,500 Local) for Waynesboro Downtown Revitalization Project. The City of Waynesboro, in partnership with its Redevelopment and Housing Authority (RHA) and WDDI, the City's Main Street organization, will undertake comprehensive economic restructuring in the City's downtown business district.
- 9E. Pleasant View, Inc. for FTA Section 5310 Program. Pleasant View, Inc. has submitted a grant application for capital assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to purchase transportation equipment for a total funding of \$68,000.
- 9F. Virginia Department of Environmental Quality (DEQ) FY12-13 Pollution Prevention Initiatives. DEQ has submitted an application for FY12-13 Pollution Prevention Initiatives for a total funding of \$190,000.

## Other Business

Under Other Business, Ms. Riedesel noted that a workshop for local planners on the Chesapeake Bay TMDL and the Watershed Implementation Plan Phase II will be held at the Commission office on May 12, 2011, from 2:00 p.m. to 4:00 p.m.

## Adjournment

There being no further business to come before the Commission, a motion for adjournment by Mr. Floyd seconded by Ms. Frye, was unanimously passed at 9:10 p.m.

Respectfully submitted,

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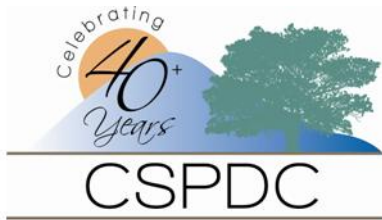
Rita F. Whitfield  
Administrative Assistant

Approved:

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Larry Tolley  
CSPDC Secretary





Central Shenandoah Planning District Commission

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June 13, 2011

**MEMO TO:** CSPDC Board of Commissioners  
**FROM:** Bonnie S. Riedesel, Executive Director  
**SUBJECT:** June 20, 2011 Commission Meeting

The Central Shenandoah Planning District Commission will hold its meeting on Monday, June 20, 2011, 7:00 p.m., at the Central Shenandoah Planning District Commission Office, 112 MacTanly Place, Staunton, Virginia.

If you cannot attend this meeting, please call the Commission Office.

Dinner will be provided at 6:30 p.m.

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## AGENDA

1. Call to Order
2. Minutes of April 18, 2011 Meeting
3. Reports
  - (A) Chairperson
  - (B) Executive Director (*EDR #11-3*)
  - (C) Treasurer
4. Consideration of FY12 Budget
  - *Bonnie Riedesel*
5. Consideration of Amendment to CSPDC Charter (*BAF #11-6*)
  - *Bonnie Riedesel*
6. Consideration of Rural Long Range Transportation Plan (*BAF #11-11*)
  - *Jennifer Hibbert*

7. Shenandoah Water Supply Plan Adoption Plan Process
  - *Andrea Terry*
  
8. Commonwealth Intergovernmental Review Process (CIRPS) (BAF #11-10)
  - A) Rural Business Enterprise Grant Program Application for Waynesboro Area Learning Tree, Waynesboro
  - B) Grottoes Volunteer Fire Department, Inc. Application for Addition to Fire House
  - C) Interstate Commission on the Potomac River Basin Application for Assistance in Support of the Chesapeake Bay Program for FY11-17
  - D) Virginia Tech Application entitled Chesapeake Bay Program Wastewater, On-Site Treatment Systems, and Stormwater Runoff Information Management, Data Analysis and Programmatic Evaluation Support
  - E) Rural Business Enterprise Grant (RBEG) Application for The Highland Center for Equipment
  
9. Other Business
  
10. Adjournment

**Next Meeting: Monday, August 15, 2011**



Central Shenandoah Planning District Commission

**Minutes**  
**Central Shenandoah**  
**Planning District Commission Meeting**  
**112 MacTanly Place, Staunton, Virginia**  
**June 20, 2011, 7:00 p.m.**

<b>Member Jurisdiction Representatives</b>					
	<b>Augusta County</b>		<b>City of Staunton</b>		<b>Staff</b>
✓	David Beyeler	✓	Sharon Angle	✓	Bonnie Riedesel
✓	Kimberly Bullerdick	✓	Carolyn Dull, Chairperson	✓	Rebecca Joyce
✓	Joseph Colvin		<b>Rockbridge County</b>	✓	Jennifer Hibbert
	Kay Frye	✓	A. W. Buster Lewis	✓	Elizabeth McCarty
✓	Jeremy Shifflett, Vice Chair	✓	Claire Collins	✓	Rita Whitfield
	<b>Bath County</b>		<b>Rockingham County</b>	✓	Robbie Huff
	Carol Hardbarger	✓	Donald Delaughter	✓	Kathy Wise
	<b>City of Buena Vista</b>	✓	George Dowrey, III	✓	Andrea Terry
	Larry Tolley, Secretary	✓	Dee Floyd		<b>Others</b>
	<b>City of Harrisonburg</b>		William Kyger, Jr.	✓	Devon Thompson, UVA Intern
✓	Charles Chenault	✓	William Vaughn, Treasurer		
✓	Kai Degner		<b>City of Waynesboro</b>		
	Stacy Turner		Nancy Dowdy		
	<b>Highland County</b>		Timothy Williams		
	Jerry Rexrode				
	<b>City of Lexington</b>				
✓	George Pryde				

**Call To Order**

The June 20, 2011, Central Shenandoah Planning District Commission meeting was called to order at 7:00 p.m. by Chairperson Dull.

**Minutes**

Chairperson Dull presented for consideration the minutes from the April 18, 2011, Commission meeting. She noted that on page 3 under Budget Amendments, it should state "Chairperson Dull presented for consideration Budget Amendments....." instead of Secretary Tolley. Mr. Floyd moved, seconded by Mr. Chenault, to approve the minutes of the April 18, 2011, Commission meeting as corrected. Motion carried unanimously.

## **Chairperson's Report**

Chairperson Dull announced that the Virginia Municipal League Finance Steering Committee will hold a meeting in Staunton on June 24, 2011.

## **Executive Director's Report (EDR #11-3)**

Ms. Riedesel reviewed the Executive Director's Report (attached to file minutes). She highlighted the following:

- Reported on the Fields of Gold Initiatives, noting that a facilitated visioning session is scheduled for July 14, 2011.
- Reported on the Economic Development Administration (EDA) visit from Willie Taylor, Regional Director, who met with officials in Highland County on June 2, 2011 to learn about Highland County's assets and challenges as well as to discuss the future of its economy.
- Reported that the Commission is assisting Augusta County in the development of a community Wildfire Protection Plan.
- Reported on the Virginia Department of Conservation and Recreation grant to assist localities in meeting the State's stormwater management permitting regulations under the Virginia Stormwater Act.
- Reported that the Commission is assisting the Virginia Department of Conservation and Recreation in coordinating and facilitating information sessions and disseminating information on the Watershed Implementation Plan Phase II and TMDL.
- Reported that the Shenandoah Water Supply Plan is ready for adoption. Ms. Riedesel also noted that a similar plan for the Upper James watershed is also being developed.
- Reported that the Goshen Water Project is almost complete. Ms. Riedesel noted that Commission staff has provided grant administration and project management services to the Town for this project.
- Reported on the Energy Project, noting that Spectrum Design, the firm hired to conduct energy audits in the Region, has completed draft energy audits of over 45 buildings in 20 localities to date.
- Reported on the marketing campaign to promote the Shenandoah Valley as a bicycle destination. Ms. Riedesel stated that funds are provided through the Virginia Tourism Corporation to design and print 40,000 rack cards which will be distributed in four Virginia Welcome Centers and other key locations.
- Reported on the Virginia Association of Planning District Commission's (VAPDC) Summer Conference scheduled for July 28-30.

Ms. Riedesel welcomed and introduced Devon Thompson, an intern student from the University of Virginia, who is assisting Commission staff on various projects.

## **Treasurer's Report**

Chairperson Dull presented for consideration the Treasurer's Report (attached to file minutes). Ms. Wise presented the Grant Expenditure Budget vs. Actual for July 2010 through February 2011; and the Balance Sheet as of February 28, 2011. Mr. Chenault moved, seconded by

Mr. Beyeler, to approve the Treasurer's Report as presented. Motion was carried by unanimous vote.

Ms. Wise explained that the CSPDC had opened a line of credit not-to-exceed \$25,000 with BB&T several years ago, noting that it has expired and needs to be renewed. She stated that the Commission opened this line of credit (LOC) with BB&T in January 2000 but has never had to use it. Mr. Beyeler moved, seconded by Ms. Collins, to approve renewing the line of credit with BB&T not to exceed \$25,000. Motion carried unanimously.

### **Consideration of FY12 Budget**

Chairperson Dull presented for consideration FY12 Budget (attached to file minutes). Ms. Riedesel reviewed the FY12 Budget. She reported on projects that have been completed, and new and pending projects. Ms. Riedesel briefly reviewed Income and Expenses; Local Services and Contracts; Federal, State and Match Funds; and Expenditures. She stated that the Executive Committee had reviewed the FY12 Budget at their May 16, 2011 meeting and recommended approval to the Full Commission. Questions were raised regarding Appalachian Regional Commission (ARC), Economic Development Administration (EDA), and Metropolitan Planning Organization (MPO) funding. Upon recommendation of the Executive Committee, Mr. Pryde moved, seconded by Mr. Dowrey, to approve the Budget Resolution adopting the FY12 Budget. Motion was carried by unanimous vote.

### **Amendment to CSPDC Charter (BAF #11-6)**

Chairperson Dull presented for consideration CSPDC Charter Amendment (attached to file minutes). Ms. Riedesel gave a brief description on the Amendment. She stated that the membership of the Commission is composed of one or more representatives of the member governmental subdivisions, the number of members from each governmental subdivision to be determined on the basis of population. Ms. Riedesel presented and reviewed Proposed CSPDC Membership Population Matrix and Proposed CSPDC Membership (attached to file minutes). She noted that in order for amendments to be approved to the Commission's Charter Agreement, any such amendments must be presented to the Full Board of Commissioners and it must submit its comments and recommendations to the member localities within 30 days. The proposed amendments must be approved by three-fourths of the member governmental subdivisions, or eight localities in order for the amendments to become effective.

Ms. Riedesel noted that the current population figures provide for membership protocol that will expand the current Board from 23 to 27 members. She stated that the City of Harrisonburg and Rockingham County are each due to expand by one member, as well as the Towns of Bridgewater and Broadway. Ms. Riedesel noted that she had discussed the Charter Amendment with Rockingham County and Augusta County and both were in agreement. She stated that the Executive Committee had discussed the Charter Amendment at their May 16, 2011 meeting and recommended approval. Upon recommendation of the Executive Committee, Mr. Beyeler moved, seconded by Mr. Lewis, to approve the amendment to the CSPDC Charter Agreement and recommend same to the member localities. Motion carried unanimously.

## **Rural Long Range Transportation Plan (BAF #11-11)**

Chairperson Dull presented for consideration the Rural Long Range Transportation Plan (RLRTP). Ms. Hibbert distributed copies of the 2035 RLRTP Executive Summary (attached to file minutes). She presented a PowerPoint presentation on the RLRTP, noting that the purpose of the RLRTP is to evaluate the rural transportation system in the CSPDC region and to recommend a range of multimodal transportation improvements that best satisfy existing and future transportation needs. Ms. Hibbert reviewed the primary purpose and locality benefits of the RLRTP. Questions were raised regarding existing and future transportation deficiencies. Mr. Beyeler moved, seconded by Mr. Dowrey, to approve the Resolution for the Rural Long Range Transportation Plan. Motion was carried by unanimous vote.

## **Shenandoah Water Supply Plan Adoption Plan Process**

Chairperson Dull presented Shenandoah Water Supply Plan Adoption Plan Process. Ms. Terry gave a brief update on the Shenandoah Water Supply Plan adoption plan process. She noted in 2006, 13 communities, including Augusta County, Town of Bridgewater, Town of Broadway, Town of Craigsville, Town of Dayton, Town of Elkton, Town of Grottoes, City of Harrisonburg, City of Waynesboro, Town of Mount Crawford, Rockingham County, City of Staunton and the Town of Timberville, all of which are located in the Upper Shenandoah River Basin, began exploring options to work regionally to meet the requirements of a new VA state mandate, 9 VAC 250780, Local and Regional Water Supply Planning. Ms. Terry stated that the final regulations became effective November 2, 2005 and made provision for all localities electing to participate in a regional water supply planning effort to submit plans to the Department of Environmental Quality (DEQ) no later than November 2, 2011. She noted that the Plan has been submitted to each locality for consideration.

Ms. Terry also gave a brief update on the James Water Supply Plan. She noted that Phase I of the study began in early 2007, the final plan will be completed in spring 2011, and submitted to DEQ by November 2, 2011. She stated that the incorporated communities within the water supply planning area are the counties of Alleghany, Bath, Highland, Rockbridge; the cities of Buena Vista, Covington, Lexington, Clifton Forge; and the towns of Glasgow, Goshen, Iron Gate, and Monterey. Ms. Terry noted that each locality will be required to adopt the Plan, prior to DEQ submittal.

## **Commonwealth Intergovernmental Review Process (CIRP) (BAF #11-10)**

Chairperson Dull presented for consideration CIRPs. Ms. Riedesel stated that she had received an additional CIRP from the Town of Elkton for a total funding of \$24,832 to purchase a police vehicle. Mr. Lewis moved, seconded by Mr. Pryde, to endorse the staff recommendations on agenda items 8(A) through 8(E) and the additional application submitted by the Town of Elkton. Motion carried unanimously. They are as follows:

- A. Waynesboro Area Learning Tree Application for Rural Business-Cooperative Service. The Rural Business-Cooperative Service (RBS) has received a pre-application for the Rural Business Enterprise Grant Program (REBEG) under the descriptive title of Waynesboro Area Learning Tree located at 421 West Main Street, Waynesboro for

\$25,000 for operating expenses and equipment. Staff recommends ratification of the Executive Director's endorsement letter.

- B. Grottoes Volunteer Fire Department, Inc. Application for Addition to Fire House. The Grottoes Volunteer Fire Department, Inc. has submitted an application to Rural Development for a \$327,000 loan request to build an addition to their fire house to add a fitness room to the building. Staff recommends ratification of the Executive Director's endorsement letter.
- C. Interstate Commission on the Potomac River Basin Application for Assistance in Support of the Chesapeake Bay Program (ICPRB) for FY11-17. The ICPRB has submitted an application to the U.S. Environmental Protection Agency for FY11-17 Chesapeake Bay Program grant application and workplan titled "Water Quality and Living Resources Data Management and Analysis for Chesapeake Bay Program" for a total funding of \$1,628,056. Staff recommends endorsement of the project.
- D. Virginia Tech Application for Chesapeake Bay Program. Virginia Tech submitted an application to the U.S. Environmental Protection Agency entitled "Chesapeake Bay Program Wastewater, On-Site Treatment Systems, and Stormwater Runoff Information Management, Data Analysis and Programmatic Evaluation Support" for a total funding of \$884,143. Staff recommends endorsement of the project.
- E. Rural Business Enterprise Grant (RBEG) Application for Equipment. The Highland Center has submitted an application for a RBEG application for \$245,000 for equipment to be owned by the Center and leased to the Ag Center as part of their start-up operation. Staff recommends endorsement of the project.
- F. Town of Elkton Application to Purchase a Police Vehicle. The Town of Elkton has submitted an application for a total funding of \$24,832 to purchase a police vehicle. Staff recommends endorsement of the project.

## **Other Business**

Under Other Business, Ms. Riedesel stated that her term on the Shenandoah Valley Partnership's Board expires June 30, 2011. Mr. Dowrey moved, seconded by Mr. Chenault, to reappoint Ms. Riedesel to the SVP Board for a two-year term, expiring June 30, 2013. Motion was carried by unanimous vote.

Mr. Degner announced that he had been appointed as the Municipal League representative on the Governor's Foreclosure Task Force. He reported on upcoming meetings and requested that if anyone had any suggestions or questions, to let him know.

## **Adjournment**

There being no further business to come before the Commission, a motion for adjournment was unanimously passed at 8:10 p.m.

Ms. Riedesel noted that the next Commission meeting is tentatively scheduled to be held in Grottoes on Monday, August 15, 2011.

Respectfully submitted,

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Rita F. Whitfield  
Administrative Assistant

Approved:

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Larry Tolley  
CSPDC Secretary





Central Shenandoah Planning District Commission

August 8, 2011

**MEMO TO:** CSPDC Board of Commissioners  
**FROM:** Bonnie S. Riedesel, Executive Director  
**SUBJECT:** August 15, 2011 Commission Meeting

The Central Shenandoah Planning District Commission will hold its meeting on Monday, August 15, 2011, 7:00 p.m., at **Grottoes Town Hall, 601 Dogwood Avenue, Grottoes, Virginia.**

A tour of the Grand Caverns and Park will be held 5:30-6:00 p.m. (*Please arrive at the Grand Caverns at 5:15 p.m. in order for the tour to promptly begin at 5:30 p.m.*) Everyone is encouraged to wear comfortable shoes. (*Directions to Grand Caverns and Grottoes Town Hall are attached.*)

Dinner will be provided at 6:00 p.m. at Grand Caverns Shelter #4. In the event of inclement weather, the dinner shall be moved to Grottoes Town Hall.

**In order to get a final dinner count, please call the Commission Office by Wednesday, August 10, 2011.**

- 5:30-6:00 p.m. Tour of Grand Caverns
- 6:00 p.m. Dinner at Grand Caverns Park Shelter #4
- 7:00 p.m. Commission Meeting at Grottoes Town Hall

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## **AGENDA**

1. Call to Order
2. Introductions and Welcome
  - *Berton Austin, Grottoes Town Council and Chairman of Grottoes Planning Commission*
3. Presentation on Current Projects and CSPDC Collaboration
  - *Avery Daugherty, Grottoes Town Manager*

4. Minutes of June 20, 2011 Meeting
5. Reports
  - (A) Chairperson
  - (B) Executive Director (*EDR #11-4*)
  - (C) Treasurer
6. Consideration of Budget Amendments (*BAF #11-13*)
7. Presentation of the Augusta County/City of Waynesboro Gateway Project
  - *Jennifer Hibbert and Elizabeth McCarty*
8. Commonwealth Intergovernmental Review Process (CIRPS) (*BAF #11-12*)
  - A) Elkton Emergency Squad to Purchase Two Ambulances and Refinance Building Loan
  - B) Virginia Department of Health FY11 Drinking Water State Revolving Fund Program – Safe Drinking Water Act
  - C) VADEQ Superfund Core Program Cooperative Agreement
  - D) VADEQ FY11 Water Quality Management Planning Program
  - E) VADEQ FY12-14 Wetland Monitoring and Assessment Strategy
9. Other Business
10. Adjournment

**Next Meeting: Monday, October 17, 2011**



Central Shenandoah Planning District Commission

**Minutes  
Central Shenandoah  
Planning District Commission Meeting  
Grottoes Town Hall, 601 Dogwood Ave., Grottoes, Virginia  
August 15, 2011, 7:00 p.m.**

<b>Member Jurisdiction Representatives</b>					
	<b>Augusta County</b>		<b>City of Staunton</b>		<b>Staff</b>
✓	David Beyeler	✓	Sharon Angle	✓	Bonnie Riedesel
	Kimberly Bullerdick		Carolyn Dull, Chairperson		Rebecca Joyce
	Joseph Colvin		<b>Rockbridge County</b>	✓	Jennifer Hibbert
✓	Kay Frye	✓	A. W. Buster Lewis	✓	Elizabeth McCarty
✓	Jeremy Shifflett, Vice Chair		Chris Slaydon		Andrea Terry
	<b>Bath County</b>		<b>Rockingham County</b>	✓	Monica Plecker
	Carol Hardbarger	✓	Donald Delaughter	✓	Kathy Wise
	<b>City of Buena Vista</b>		George Dowrey, III	✓	Rita Whitfield
	Larry Tolley, Secretary		Dee Floyd	✓	Robbie Huff
	<b>City of Harrisonburg</b>		William Kyger, Jr.		
	Charles Chenault	✓	William Vaughn, Treasurer		<b>Others</b>
	Kai Degner		<b>City of Waynesboro</b>	✓	Berton Austin, Grottoes Town Council and Planning Commission
✓	Stacy Turner	✓	Nancy Dowdy	✓	Avery Daugherty, Grottoes Town Manager
	<b>Highland County</b>	✓	Timothy Williams		
	Jerry Rexrode				
	<b>City of Lexington</b>				
✓	George Pryde				

**Call To Order**

Following a tour of the Grand Caverns, the August 15, 2011, Central Shenandoah Planning District Commission meeting was called to order at 7:00 p.m. by Vice Chair Shifflett. He thanked everyone for their attendance and thanked the Town of Grottoes for hosting the Commission meeting.

**Introductions and Presentation on Grottoes & CSPDC Collaboration**

Vice Chair Shifflett introduced Mr. Berton Austin, Grottoes Town Council and Planning Commission member, and Mr. Avery Daugherty, Grottoes Town Manager. Mr. Austin welcomed

everyone to the Town of Grottoes and gave a brief history on the Town. Mr. Daugherty expressed his appreciation to the CSPDC. He gave a brief history of Grand Caverns and the Town's ownership and operation of the caverns. Mr. Daugherty reviewed the numerous projects the CSPDC has assisted the Town with, including the energy project, water supply planning, and the GIS utility mapping project.

## **Minutes**

Mr. Vaughn moved, seconded by Ms. Angle, to approve the minutes of the June 20, 2011, Commission meeting. Motion carried, with Ms. Dowdy abstaining.

## **Executive Director's Report (EDR #11-3)**

Ms. Riedesel reviewed the Executive Director's Report (attached to file minutes). She distributed copies of "Investments in the Region and Grants Submitted, FY 2008-FY2011" (attached to file minutes) and highlighted the following:

- Reported on Fields of Gold Visioning Session that was held on July 14<sup>th</sup>. Ms. Riedesel noted that approximately 50 people participated in the visioning session.
- Reported on the Environmental Assessment for the Rockbridge Area Broadband Initiative. Ms. Riedesel noted that on behalf of Rockbridge County, the CSPDC staff prepared and submitted an Environmental Assessment for the Rockbridge Area Broadband Initiative to the National Telecommunications and Information Administration.
- Announced that the CSPDC will co-host a training workshop on August 23, 2011, with the Virginia Department of Conservation and Recreation on the requirements for the Chesapeake Bay Watershed Implementation Plan Phase II.
- Reported on CERT Training, noting that the Cities of Staunton and Waynesboro and Augusta County are now offering Community Emergency Response Training (S-A-W CERT), replacing the regional CERT program offered by Shenandoah Valley Project Impact which ended this spring. Ms. Riedesel noted that the first class begins on September 15<sup>th</sup> and runs through November 10<sup>th</sup>.
- Announced that three jurisdictions in the Region were awarded Community Development Block Grant (CDBG) funding from the State for 1) the City of Buena Vista for \$1,000,000 for Dickinson Well Filtration System; 2) the City of Lexington for \$700,000 for Thompson's Knoll Green Mixed-Income Housing Production Project; and 3) the City of Waynesboro for \$770,000 for Waynesboro Downtown Revitalization Project.
- Reported on the Regional Water Supply Plans. She noted that the 13 jurisdictions in the Upper Shenandoah River Basin and the 8 jurisdictions in the Upper James Watershed have been working on regional water supply plans to meet the Department of Environmental Quality (DEQ) requirements for all localities to develop water supply plans by November 2011. Ms. Riedesel stated that jurisdictions are being asked to hold a public hearing and adopt the Plan and drought ordinance prior to DEQ submittal.
- Announced several new Managers and Administrators in the Region.
- Gave an update on the Regional Energy Project, noting that to date, energy audits have been completed for 45 buildings in 20 localities.

- Reported on the CSPDC Charter Change, noting that to date, eight resolutions adopting the Charter Change have been received.

### **Treasurer's Report**

Vice Chair Shifflett presented for consideration the Treasurer's Report (attached to file minutes). Treasurer Vaughn presented the Grant Expenditure Budget vs. Actual for July 2010 through June 2011; and the Balance Sheet as of June 20, 2011. Ms. Dowdy moved, seconded by Mr. Beyeler, to approve the Treasurer's Report as presented. Motion was carried by unanimous vote.

### **Consideration of Budget Amendments (BAF #11-13)**

Vice Chair Shifflett presented for consideration Budget Amendments #11-15 through #11-19 (attached to file minutes). Ms. Wise gave a brief description on the Amendments. Mr. Vaughn moved, seconded by Ms. Dowdy, to approve Budget Amendments #11-15 through #11-19. Motion was carried by unanimous vote. They are as follows:

- BA #11-15 - 289 Grottoes Planning Services. The purpose of this amendment is to enter a budget for expenses incurred/paid by Town of Grottoes for requested planning services.
- BA #11-16 - 249A – VTC Bike the Valley. The purpose of this amendment is to update the budget with a matching grant received.
- BA 11-17 - 290 DCR Stormwater Management. This amendment is to update the budget for contract received.
- BA #11-18 - #430 Agritourism Fields of Gold. This amendment is to update budget for contract received.
- BA #11-19 - 352 Augusta County Wildfire Plan. This amendment is to update budget for contract received.

### **Presentation on the Augusta County/City of Waynesboro Gateway Project**

Jennifer Hibbert and Elizabeth McCarty gave a presentation on the Augusta County/City of Waynesboro Gateway Project. Ms. McCarty gave an overview on the Gateway Studies, noting that the purpose of the Blue Ridge Parkway Gateway studies is to strengthen the connection between the Blue Ridge Parkway and the communities directly adjacent to the Parkway. She stated that the studies are anticipated to span three years (one completed per year), working south to north. Ms. McCarty reviewed the issues and opportunities to be identified, goals of this study, process and public participation.

Ms. Hibbert distributed and reviewed copies of the Gateway Design Context Plan and the Blue Ridge Parkway Gateway Corridor Planning Study map. She reviewed the commercial and primary corridors, project goals, study methodology, and issues identified by this study. Ms. Hibbert reported on an initial kick-off meeting that was held on February 17, 2011, with County and City staff and Sympoetica to discuss the project goals, study process, and to complete field work in Augusta County and the City of Waynesboro.

## **Commonwealth Intergovernmental Review Process (CIRP) (BAF #11-12)**

Vice Chair Shifflett presented for consideration CIRPs. Ms. Riedesel gave a brief description on the CIRPs. Mr. Lewis moved, seconded by Ms. Frye, to endorse the staff recommendations on agenda items 8(A) through 8(E). Motion carried unanimously. They are as follows:

- 8A. An application submitted by Elkton Emergency Squad to Purchase Two Ambulances and Refinance Building Loan for a loan of \$583,000. Given time constraints, the Executive Director submitted a letter of endorsement on July 6, 2011. Staff recommends ratification of the Executive Director's endorsement letter.
- 8B. An application submitted by Virginia Department of Health for FY11 Drinking Water State Revolving Fund Program for a total funding of \$18,853,200. Given time constraints, the Executive Director submitted a letter of endorsement on July 15, 2011. Staff recommends ratification of the Executive Director's endorsement letter.
- 8C. An application submitted by the Virginia Department of Environmental Quality (VADEQ) for Superfund Core Program Cooperative Agreement. Federal funds requested total \$680,456 and DEQ's 10% match is \$75,607. Staff recommends endorsement of the project.
- 8D. An application submitted by the Virginia Department of Environmental Quality (VADEQ) for FY11 Water Quality Management Planning Program for a total funding of \$305,000. Staff recommends endorsement of the project.
- 8E. An application submitted by the Virginia Department of Environmental Quality (VADEQ) for FY12-14 Wetland Monitoring and Assessment Strategy for a total funding of \$846,152. Staff recommends endorsement of the project.

### **Adjournment**

There being no further business to come before the Commission, a motion for adjournment by Ms. Dowdy, seconded by Mr. Beyeler, was unanimously passed at 7:55 p.m.

Respectfully submitted,

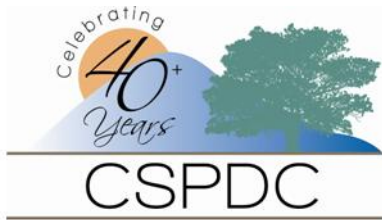
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Rita F. Whitfield  
Administrative Assistant

Approved:

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Larry Tolley  
CSPDC Secretary



Central Shenandoah Planning District Commission

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October 7, 2011

**MEMO TO:** CSPDC Board of Commissioners  
**FROM:** Bonnie S. Riedesel, Executive Director  
**SUBJECT:** October 17, 2011 Commission Meeting

The Central Shenandoah Planning District Commission will hold its meeting on Monday, October 17, 2011, 7:00 p.m., at the Central Shenandoah Planning District Commission Office, 112 MacTanly Place, Staunton, Virginia.

If you cannot attend this meeting, please call the Commission Office.

Dinner will be provided at 6:30 p.m.

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## AGENDA

1. Call to Order
2. Minutes of August 15, 2011 Meeting
3. Introduction of New Commission Members
  - *Chris Slaydon, Rockbridge County*
4. Presentation to Outgoing Commission Members
  - *Claire Collins, Rockbridge County*
  - *Kay Frye, Augusta County*
  - *Billy Kyger, Rockingham County*
5. Reports
  - (A) Chairperson
  - (B) Executive Director (*EDR #11-5*)
  - (C) Treasurer

6. Presentation on Economic Development in the Valley
  - *Robin Sullenberger, Executive Director, Shenandoah Valley Partnership*
7. Key Strategic Initiatives (BAF #11-15)
  - *Elizabeth McCarty*
8. Shake, Rattle, and Roll: Virginia's Earthquake History
  - *Rebecca Joyce*
9. Planning Commissioner of the Year Award
10. Budget Amendments (BAF #11-16)
11. Commonwealth Intergovernmental Review Process (CIRPS) (BAF #11-14)
  - A) Rockbridge Area Community Services Board application for Adult Day Care Facility
  - B) Rural Business Enterprise Grant (RBEG), City of Buena Vista, the Amish Cupboard, Inc.
  - C) The Highland Center, Highland Center Restoration Project
12. Other Business
13. Adjournment

**Next Meeting: Monday, December 5, 2011**





Central Shenandoah Planning District Commission

**Minutes**  
**Central Shenandoah**  
**Planning District Commission Meeting**  
**112 MacTanly Place, Staunton, Virginia**  
**October 17, 2011, 7:00 p.m.**

<b>Member Jurisdiction Representatives</b>					
	<b>Augusta County</b>		<b>City of Staunton</b>		<b>Staff</b>
	David Beyeler	✓	Sharon Angle	✓	Bonnie Riedesel
✓	Kimberly Bullerdick	✓	Carolyn Dull, Chairperson	✓	Rebecca Joyce
✓	Joseph Colvin		<b>Rockbridge County</b>	✓	Jennifer Hibbert
✓	Jeremy Shifflett, Vice Chair	✓	A. W. Buster Lewis	✓	Elizabeth McCarty
	<b>Bath County</b>	✓	Chris Slaydon		Monica Plecker
	Carol Hardbarger		<b>Rockingham County</b>	✓	Kathy Wise
	<b>City of Buena Vista</b>	✓	Donald Delaughter	✓	Rita Whitfield
✓	Larry Tolley, Secretary	✓	George Dowrey, III	✓	Robbie Huff
	<b>City of Harrisonburg</b>		Dee Floyd		
	Charles Chenault	✓	William Vaughn, Treasurer		<b>Others</b>
	Kai Degner		<b>City of Waynesboro</b>	✓	Robin Sullenberger, SVP
✓	Stacy Turner	✓	Nancy Dowdy		
	<b>Highland County</b>	✓	Timothy Williams		
✓	Jerry Rexrode				
	<b>City of Lexington</b>				
✓	George Pryde				

**Call To Order**

The Central Shenandoah Planning District Commission meeting was called to order at 7:00 p.m. by Chairperson Dull.

**Minutes**

Mr. Vaughn moved, seconded by Ms. Dowdy, to approve the minutes of the August 15, 2011, Commission meeting. Motion carried, with Chairperson Dull abstaining.

## **Introduction of New Commission Members**

Chairperson Dull welcomed and introduced Chris Slaydon, representing Rockbridge County.

## **Presentation to Outgoing Commission Members**

Chairperson Dull presented plaques to Claire Collins, Rockbridge County; Kay Frye, Augusta County; and William Kyger, Rockingham County *in absentia* for their outstanding leadership and notable service to the Planning District Commission and to the people of the District, shown during their terms as Commissioners.

## **Chairperson's Report**

Chairperson Dull reported on the CSPDC Charter amendment that was unanimously approved at the CSPDC Board meeting held on June 20, 2011. She stated that the Charter amendment revised the population formula by expanding the population ranges, thus reducing the number of Board members to 21 and capping the total number of members per locality to four, with the towns over 3,500 having the option of appointing a member to the Commission if they choose. Chairperson Dull reported that all ten resolutions had been received from each member jurisdictions' governing body and the amendment was effective September 1, 2011.

## **Executive Director's Report (EDR #11-5)**

Ms. Riedesel sadly announced that Eddie Paxton, Fiscal Officer for the Commission for 35 years, passed away the previous Saturday. She noted that his funeral would be held at Manly Memorial Baptist Church in Lexington, October 18<sup>th</sup>, 11:00 a.m.

Ms. Riedesel reviewed the Executive Director's Report (EDR #11-05) (attached to file minutes). She briefly highlighted the following:

- Reported on the Fields of Gold Agritourism project, which had received a \$40,000 Community Development Block Grant (CDBG) Planning Grant from the Virginia Department of Housing and Community Development. Ms. Riedesel noted that a 20-member Steering Committee has been appointed by the participating localities to oversee the program and reported on the Committee's tasks. She announced that the Fields of Gold Kick-off will be held this Saturday at Hermitage Hill at the Shenandoah Valley Agritourism Festival.
- Gave a brief update on the Upper Shenandoah River Basin and the Upper James River Basin Water Supply Plans, stating that each locality was asked to adopt the plans prior to the Department of Environmental Quality (DEQ) submittal on November 2, 2011.
- Gave an update on the Energy Project, noting that an additional \$240,000 in funding from the Virginia Department of Mines, Minerals and Energy has been received to increase the funding for the implementation phase of the project. Ms. Riedesel noted that projects must be completed and funds utilized by April 30, 2012.

- Announced that the Town of Broadway has been awarded a \$99,000 Rural Business Enterprise Grant (RBEG) to build a farmers market promenade and establish a permanent home for the Broadway Farmers Market.
- Announced that Andrea Terry, Environmental Planner and Jennifer Hibbert, Transportation Manager, have resigned from the Commission. Ms. Riedesel stated that the two positions have been appropriately advertised.

### **Treasurer's Report**

Chairperson Dull presented for consideration the Treasurer's Report (attached to file minutes). Treasurer Vaughn presented the Grant Expenditure Budget vs. Actual for July through August 2011; and the Balance Sheet as of August 31, 2011. Mr. Dowrey moved, seconded by Mr. Lewis, to approve the Treasurer's Report as presented. Motion was carried by unanimous vote.

### **Presentation on Economic Development in the Valley**

Ms. Riedesel welcomed and introduced Robin Sullenberger, CEO of the Shenandoah Valley Partnership (SVP), who was present to speak regarding economic development in the Valley. Mr. Sullenberger distributed copies of SVP's Annual Report for 2010-2011. He reported on the economic conditions in the Shenandoah Valley and gave examples of how the SVP supports and enhances economic development in the region.

Mr. Sullenberger noted that an eye to the future is critically important if the Valley is to prepare for and seize new opportunities when they arise. He noted that a good example is the Fields of Gold initiative by the Central Shenandoah Planning District Commission to promote and market evolving agritourism business throughout the area.

### **Key Strategic Initiatives (BAF #11-15)**

Chairperson Dull presented for consideration the Key Regional Strategic Initiatives (KRSI) for 2011-2012 (attached to file minutes). Ms. McCarty gave a brief background on the Strategic Initiatives, explaining that the KRSIs are jointly sponsored by the CSPDC and the Shenandoah Valley Partnership. She pointed out that the Strategic Initiatives have been endorsed by over 70 organizations in the Valley, including all ten local governments. Ms. McCarty stated that to keep the Strategic Initiatives updated and useful, the Boards of the SVP and the CSPDC are requested to review and approve the Strategic Initiatives each year. She noted that this year, the Strategic Initiatives are presented with no changes from 2010-2011. Ms. McCarty stated that the Shenandoah Valley Partnership will consider the KRSI's at their October 27, 2011 meeting. Mr. Vaughn moved, seconded by Mr. Dowrey, to approve the 2011-2012 Key Regional Strategic Initiatives as presented in Attachment I (attached to file minutes). Motion carried unanimously.

### **Presentation on Virginia's Earthquake History**

Ms. Joyce reported and distributed notices regarding RideShare Week that was being held October 17-21, 2011. She then gave a PowerPoint presentation on Virginia's earthquake history. She stated that the Region was updating its All-Hazards Mitigation Plan which assesses

the natural hazards (like earthquakes) and makes recommendations to mitigate the damages caused by these events.

### **Planning Commissioner of the Year Award**

Chairperson Dull presented Planning Commissioner of the Year Award for discussion. Ms. Riedesel reported on the Planning Commissioner of the Year Award, noting that this award is designed to recognize the most outstanding local Planning Commission member of all of the 21 Planning Commissions. She stated that nomination requests have been submitted to each jurisdiction and the deadline is November 7, 2011. Ms. Riedesel noted that the selected individual will be recognized and presented the award at the December 5, 2011, Commission meeting.

### **Consideration of Budget Amendments (BAF #11-16)**

Chairperson Dull presented for consideration Budget Amendments #12-1 through #12-4 (attached to file minutes). Ms. Wise gave a brief description on the Amendments. Mr. Vaughn moved, seconded by Ms. Dowdy, to approve Budget Amendments as presented. Motion was carried by unanimous vote. They are as follows:

- BA #12-1: #249A, #258, #260, #262, #271, #276, #281, #288, #289, #290, #349, #351, #352. The purpose of this multiple-account amendment is to update carryover balances from FY11 for these projects.
- BA #12-2: #430-Regional Agritourism Fields of Gold. This amendment is to update the budget for a new contract and local contributions received, and adjusted to reflect the amount expended during FY11.
- BA #12-3: #440 DMME Energy Block Grant Program. This amendment is to update the budget for additional funds allocated to the original grant and adjusted for the FY11 actual balance.
- BA #12-4: #410 Economic Development Administration. This amendment is for an update for additional EDA grant funds in the amount of \$20,000 allocated for calendar year 2011.

### **Commonwealth Intergovernmental Review Process (CIRP) (BAF #11-14)**

Chairperson Dull presented for consideration CIRPs. Ms. Riedesel gave a brief description on the CIRPs. Mr. Lewis moved, seconded by Mr. Colvin, to endorse the staff recommendations on agenda items 8(A) through 8(C). Motion carried unanimously. They are as follows:

- A. Rockbridge Area Community Services Board to Construct a New Adult Day Care Facility. The Rockbridge Area Community Services Board has submitted an application for a new Adult Day Care Facility for a total funding of \$1,485,300 (\$1,225,000 Federal, \$260,300 Applicant). Given time constraints, the Executive Director submitted a letter of endorsement on August 31, 2011. Staff recommends ratification of the Executive Director's endorsement letter.

- B. Rural Business Enterprise Grant (RBEG), The Amish Cupboard, Inc. The City of Buena Vista received grant funding from the USDA, Department of Rural Development for the RBEG Program. (Loan Requested \$15,000; Total Project Cost \$151,535.) The Loan Review Committee approved the Amish Cupboard, Inc. for RBEG funding not-to-exceed \$15,000. The Amish Cupboard, Inc. is seeking loan funding for the purpose of establishing a bulk retail store in Buena Vista. Given time constraints, the Executive Director submitted a letter of endorsement on September 8, 2011. Staff recommends ratification of the Executive Director's endorsement letter.
- C. The Highland Center Restoration Project. The Highland Center has submitted an application for the Highland Center Restoration Project for a total funding of \$3,759,000 (\$660,000 Virginia Department of Transportation; \$500,000 Appalachian Regional Commission; \$1,000,000 Economic Development Administration; \$600,000 Virginia Revitalization Fund; \$1,000,000 Private Donations). Given time constraints, the Executive Director submitted a letter of endorsement on September 22, 2011. Staff recommends ratification of the Executive Director's endorsement letter.

### **Other Business**

Chairperson Dull announced that the 21<sup>st</sup> Annual Shenandoah Fall Foliage Bike Festival will be held this weekend, October 21 to October 23, 2011.

### **Adjournment**

There being no further business to come before the Commission, a motion for adjournment by Mr. Dowrey, seconded by Mr. Shifflett, was unanimously passed at 8:10 p.m.

Respectfully submitted,

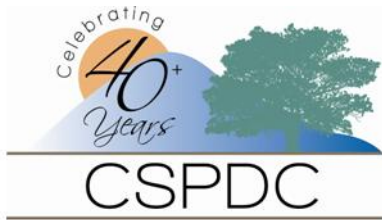
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Rita F. Whitfield  
Administrative Assistant

Approved:

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Larry Tolley  
CSPDC Secretary



Central Shenandoah Planning District Commission

November 28, 2011

**MEMO TO:** CSPDC Board of Commissioners  
**FROM:** Bonnie S. Riedesel, Executive Director  
**SUBJECT:** December 5, 2011 Commission Meeting

The Central Shenandoah Planning District Commission will hold its meeting on Monday, **December 5, 2011, 6:00 p.m.**, at the Central Shenandoah Planning District Commission Office, 112 MacTanly Place, Staunton, Virginia.

If you cannot attend this meeting, please call the Commission Office.

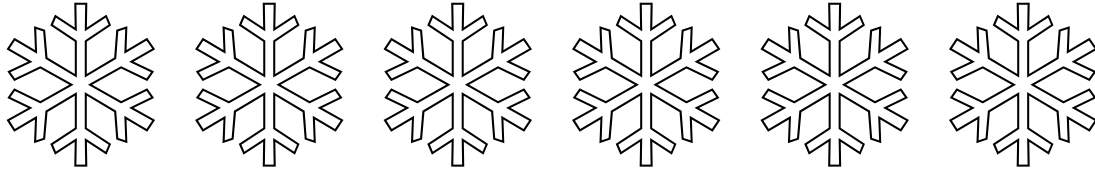
Dinner will be provided following the meeting.  
The Program will follow immediately after dinner.

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## AGENDA

1. Call to Order
2. Minutes of October 17, 2011 Meeting
3. Reports
  - (A) Chairperson
  - (B) Executive Director
  - (C) Treasurer
4. Consideration of 2012 Meeting Schedule
5. Commonwealth Intergovernmental Review Process (CIRPS) (BAF #11-17)
  - A) CSPDC Application for 2012 ARC Grant
  - B) CSPDC Application for 2012 EDA Grant
6. Other Business
7. Adjournment

**Next CSPDC Meeting: Monday, February 6, 2012**



## **CSPDC Program**

**Welcome**

**The History of Fire Fighting in the Region**

**Nancy Sorrells, Guest Speaker**

**Planning Commissioner of the Year Award**

**Irma Thompson, Buena Vista Planning Commission**

**Recognition of Commissioners**

**Jeremy Shifflett, Augusta County**

**Jerry Rexrode, Highland County**

**Carol Hardbarger, Bath County**

**Recognition of Employees**

**Russell Potter**

**Door Prize Drawing**



Central Shenandoah Planning District Commission

**Minutes**  
**Central Shenandoah**  
**Planning District Commission Meeting**  
**112 MacTanly Place, Staunton, Virginia**  
**December 5, 2011, 6:00 p.m.**

<b>Member Jurisdiction Representatives</b>					
	<b>Augusta County</b>		<b>City of Staunton</b>		<b>Staff</b>
✓	David Beyeler	✓	Sharon Angle	✓	Bonnie Riedesel
✓	Kimberly Hull	✓	Carolyn Dull, Chairperson	✓	Rebecca Joyce
	Joseph Colvin		<b>Rockbridge County</b>	✓	Phil Alexander
✓	Jeremy Shifflett, Vice Chair	✓	A. W. Buster Lewis	✓	Elizabeth McCarty
	<b>Bath County</b>	✓	Chris Slaydon	✓	Monica Plecker
	Carol Hardbarger		<b>Rockingham County</b>	✓	Kathy Wise
	<b>City of Buena Vista</b>	✓	Donald Delaughter	✓	Rita Whitfield
✓	Larry Tolley, Secretary	✓	George Dowrey, III	✓	Robbie Huff
	<b>City of Harrisonburg</b>	✓	Dee Floyd	✓	Russell Potter
✓	Charles Chenault		William Vaughn, Treasurer		<b>Others</b>
	Kai Degner		<b>City of Waynesboro</b>	✓	Nancy Sorrells, Augusta Co.
	Stacy Turner		Nancy Dowdy	✓	Irma Thompson, Buena Vista
	<b>Highland County</b>		Timothy Williams	✓	Danta Thompson Johnson, Buena Vista
	Jerry Rexrode			✓	James Johnson, Buena Vista
	<b>City of Lexington</b>			✓	Dennis Hawes, Buena Vista
	George Pryde			✓	Bob Luke, Buena Vista

**Call To Order**

The Central Shenandoah Planning District Commission meeting was called to order at 6:00 p.m. by Chairperson Dull.

**Minutes**

Mr. Dowrey moved, seconded by Mr. Floyd, to approve the minutes of the October 17, 2011, Commission meeting. Motion was carried by unanimous vote.



## **Chairperson's Report**

Chairperson Dull announced that she was a proud grandmother of a little boy named Jacob Austin.

## **Executive Director's Report**

Ms. Riedesel reviewed the Central Shenandoah Planning District Commission 2011 Program Highlights (attached to file minutes). She briefly highlighted the Investments in the Region; Economic Development; Energy; Transportation; Natural Resources and Environmental; Disaster Education and CERT; Utility and Infrastructure Projects; Comprehensive Planning, Affordable Housing; and Future Initiatives. Chairperson Dull requested Commission members to share the 2011 Program Highlights with their respective Council/Board members.

Ms. Riedesel expressed her appreciation to Commissioners, localities, and staff for all their support and hard work this year.

## **Treasurer's Report**

Chairperson Dull presented for consideration the Treasurer's Report (attached to file minutes). Ms. Wise presented the Grant Expenditure Budget vs. Actual for July through October 2011; and the Balance Sheet as of October 31, 2011. Mr. Beyeler moved, seconded by Mr. Lewis, to approve the Treasurer's Report as presented. Motion was carried by unanimous vote.

## **Consideration of 2012 Meeting Schedule**

Chairperson Dull presented for consideration the CSPDC 2012 Meeting Schedule (attached to file minutes). Ms. Riedesel briefly reviewed the meeting schedule for 2012 for the Executive Committee and Full Commission meetings. She noted that due to problems with materials being received so late by mail, staff would email the materials, as well as mail a hard copy to those wishing to receive a hard copy. Ms. Angle moved, seconded by Ms. Hull, to approve the 2012 CSPDC Calendar as presented. Motion carried unanimously.

## **Commonwealth Intergovernmental Review Process (CIRP) (BAF #11-17)**

Chairperson Dull presented for consideration CIRPs. Ms. Riedesel gave a brief description on the CIRPs, noting that she had received an additional application from Grottoes Volunteer Fire Department to purchase a new fire truck for a total funding of \$525,000. Mr. Dowrey moved, seconded by Mr. Floyd, to endorse the below CIRPs. Motion carried unanimously. They are as follows:

- A. CSPDC Application for 2012 ARC Funds. The CSPDC has submitted an application to the Appalachian Regional Commission (ARC) for \$79,872 in ARC funding. Major work elements include planning and technical assistance to the ARC eligible communities of Bath, Highland and Rockbridge counties, Buena Vista and Lexington, and the towns of Goshen, Glasgow and Monterey.

- B. CSPDC Application for 2012 EDA Funds. The CSPDC has submitted an application to Economic Development Administration (EDA) for \$140,000 EDA funding. Major work elements include comprehensive updating of the Comprehensive Economic Development Strategy, maintaining and updating the Regional Data Center, development of various economic development related statistical reports, etc.
- C. An Application submitted by Grottoes Volunteer Fire Department. The Grottoes Volunteer Fire Department, Inc. has submitted an application to purchase a new fire truck for a total funding of \$525,000.

### **Other Business**

Ms. Joyce distributed copies of the Shenandoah Valley Project Impact 2012 calendars. She stated that the calendars are provided through grant funding and she was trying to obtain grant funding for a 2013 calendar. Ms. Joyce asked if everyone could go on-line and fill out a short, three-question survey <https://www.surveymonkey.com/s/svpicalendar>.

### **Adjournment**

There being no further business to come before the Commission, a motion for adjournment by Mr. Dowrey, seconded by Mr. Tolley, was unanimously passed at 6:30 p.m.

The Commission subsequently reconvened for the guest speaker, Nancy Sorrells, who was present to give a PowerPoint presentation on the History of Firefighting in the Region. The Commission also presented the Planning Commissioner of the Year Award to Ms. Irma Thompson, Buena Vista Planning Commission; and recognized staff employee Russell Potter for 40 years of service to the Commission.

Respectfully submitted,

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Rita F. Whitfield  
Administrative Assistant

Approved:

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Larry Tolley  
CSPDC Secretary