



Central Shenandoah Planning District Commission

**Minutes**  
**Central Shenandoah Planning District Commission**  
**112 MacTanly Place, Staunton, Virginia**  
**Executive Committee Meeting,**  
**February 1, 2010, 5:30 P.M.**

<b>Member Jurisdiction Representatives</b>					
	<b>City of Waynesboro</b>		<b>City of Lexington</b>		<b>Staff</b>
✓	Nancy Dowdy, Chairperson	✓	Frank Friedman	✓	Bonnie Riedesel
	<b>City of Buena Vista</b>		<b>Rockbridge County</b>	✓	Kathy Wise
✓	Larry Tolley, Secretary	✓	A. W. Buster Lewis	✓	Rita Whitfield
	<b>Rockingham County</b>		<b>City of Staunton</b>		
✓	William Vaughn, Treasurer	✓	Carolyn Dull		
	<b>Highland County</b>				
	Jerry Rexrode, Vice Chairperson				

**Call To Order**

The February 1, 2010, Executive Committee meeting was called to order at 5:30 p.m. by Chairperson Dowdy.

**Minutes**

Mr. Friedman moved, seconded by Mr. Vaughn, to approve the minutes of the November 24, 2009 Executive Committee meeting. Motion carried unanimously.

**Consideration of FY11 Local Assessment Rate**

Chairperson Dowdy presented for consideration the FY11 Local Assessment Rate. Ms. Riedesel stated that at the December Commission meeting, the proposed locality assessment for FY11 with fiscal year adjustment was unanimously approved. She noted that letters were submitted to each locality informing them of the increase. Ms. Riedesel reported that she had received some feedback by some jurisdictions regarding the increase. She highlighted the services provided by the Commission and the need and importance of the local assessment rate increase. Extensive discussion ensued regarding the need for the increase; educating the jurisdictions on what services the CSPDC has to offer and presenting this to their respective Boards and Councils; impact on matching state and Federal grants; and the Chairperson forwarding a letter on behalf of the Commission requesting their support for the increase. It was the consensus of the Executive Committee members present to present this issue to the Full Commission and request that each Commission member take the responsibility to go back to their respective jurisdiction and advocate for the assessment rate increase, noting the importance of this for the Commission.

## **Update on Virginia Retirement System (VRS) Study**

Chairperson Dowdy presented Update on the Virginia Retirement System (VRS) Study. Ms. Riedesel reviewed and distributed copies of Cavanaugh Macdonald Consulting, LLC Cost Study of New Plan (attached to file minutes). After some discussion regarding the VRS Study, it was the consensus of the members present that additional information was needed and for staff to set up a meeting with the Executive Committee, VRS representatives and staff members to discuss and answer questions regarding VRS.

## **Other Business**

Under Other Business, Ms. Riedesel reported on the following:

- Noted that the FY09 Audit Report will be presented by Robinson, Farmer, Cox Associates at the Full Commission meeting.
- Noted that a plaque will be presented to Dale Cobb, who is retiring as the Director of Planning for Augusta County, for his outstanding leadership and notable service to Augusta County and the Region.
- Reported on the possibility of transferring Commission's funds into a CD or savings account. Ms. Wise reported on the rates available.
- Noted that the present terms of the CSPDC's Executive Committee members will expire June 30, 2010. She stated that letters will be submitted to each jurisdiction requesting a nomination and ballots will be sent out to each Commission member by May 1st. Ms. Riedesel noted that the results of the voting will be announced at the June 21, 2010 Commission meeting.

## **Adjournment**

There being no further business to come before the Committee, Mr. Friedman moved, seconded by Mr. Tolley, for adjournment at 6:30 p.m.

Respectfully submitted,

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Rita F. Whitfield  
Administrative Assistant

Approved:

  

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