



Central Shenandoah Planning District Commission

Minutes
Central Shenandoah
Planning District Commission Meeting
112 MacTanly Place, Staunton, Virginia
April 19, 2010, 7:00 p.m.

Member Jurisdiction Representatives					
	Augusta County		City of Staunton		Staff
	Richard Fox	✓	Carolyn Dull	✓	Bonnie Riedesel
✓	Jeremy Shifflett	✓	Sharon Angle	✓	Rebecca Joyce
✓	David Beyeler		Rockbridge County	✓	Jennifer Hibbert
✓	Kay Frye	✓	A. W. Buster Lewis	✓	Elizabeth McCarty
✓	Kimberly Bullerdick		Vacant	✓	Andrea Terry
	Bath County		Rockingham County	✓	Rita Whitfield
✓	Carol Hardbarger	✓	George Dowrey, III	✓	Robbie Huff
	City of Buena Vista	✓	Dee Floyd	✓	Kathy Wise
✓	Larry Tolley, Secretary		William Kyger, Jr.	✓	Monica Plecker
	City of Harrisonburg	✓	William Vaughn, Treasurer		
✓	Carolyn Frank	✓	Donald Delaughter		Others
✓	Richard Baugh		City of Waynesboro	✓	Glen Sink, Va. Rural Center
✓	Stacy Turner		Nancy Dowdy, Chairperson	✓	Robin Sullenberger, SVP
	Highland County		Vacant		
	Jerry Rexrode, Vice Chair				
	City of Lexington				
✓	Frank Friedman				

Call To Order

The April 19, 2010, Central Shenandoah Planning District Commission meeting was called to order at 7:00 p.m. by Secretary Larry Tolley.

Minutes

Secretary Tolley presented for consideration the minutes from the February 1, 2010, Commission meeting. Mr. Dowrey moved, seconded by Mr. Beyeler, to approve the minutes of the February 1, 2010 Commission meeting as presented. Motion carried unanimously.

Executive Director's Report (EDR #10-2)

Ms. Riedesel distributed copies and briefly reviewed the Executive Director's Report (attached to file minutes). She highlighted the following:

- Reported on the Status of the State Budget for PDCs, noting that the total statewide funding for the 21 PDCs in FY11 and FY12 will be \$1,552,457, which is a 36% reduction from FY10 and 45% reduction from FY09.
- Reported on the Regional Energy Grant, noting that the Commission was awarded \$403,150, with an additional \$60,000 for the project leveraged by the region's local governments.
- Reported on the status of the local budget process, noting that a draft budget will be presented to the Executive Committee in May and forwarded to the full Commission for consideration at its June meeting.
- Reported on the All Hazards Mitigation Plan, noting that the original plan was adopted by all localities in 2006. Ms. Riedesel stated that FEMA requires that plans be updated every five years in order for local jurisdictions to be eligible for certain disaster mitigation funds.
- Reported on the Buena Vista Dickinson Well Project, noting that the grant application, in the amount of \$1 million, was submitted to DHCD on March 31, 2010. Ms. Riedesel noted that the City is also applying for funding to Rural Development and the Virginia Department of Health for this project.
- Announced that Dr. James Davis, Commonwealth Transportation Board member that represents the District, met with local government staff at the Commission office on April 7th to discuss transportation issues important to the localities.
- Reported that the Commission has entered into a three-year lease with Continuing Care Management, Inc. to rent the downstairs office.
- Reported on the Virginia Association of Planning District Commissions (VAPDC) annual leadership retreat that was held in Staunton on March 29-30.

Treasurer's Report

Chairperson Dowdy presented for consideration the Treasurer's Report (attached to file minutes). Mr. Vaughn presented the Grant Expenditure Budget vs. Actual for July 2009 through February, 2010; and the Balance Sheet as of February 28, 2010. Mr. Vaughn moved, seconded by Mr. Friedman, to approve the Treasurer's Report as presented. Motion carried unanimously.

Presentation by Glen Sink, Center for Rural Virginia

Ms. Riedesel introduced and welcomed Mr. Glen Sink, Executive Director of the Center for Rural Virginia. Mr. Sink gave a PowerPoint presentation on the Center for Rural Virginia, noting that the Center was created to serve as a catalyst to generate creative approaches for sustaining economic growth in the rural areas of the Commonwealth. He noted that the Center for Rural Virginia, a public/private 501(C) partnership representing the major rural components of the Commonwealth, is positioned to stimulate the revitalization of the social and economic prosperity of approximately 75% of the land area of the State and 20% of the population (all or part of 87 counties). Mr. Sink stated that the Center for Rural Virginia is a uniquely structured partnership of local government, state government, federal government, nonprofit, and business

representatives working together and strategically positioned to define initiatives for rural Virginia that will lead to rural social and economic revitalization. He noted that the Center for Rural Virginia promotes collaboration and serves as a catalyst for rural innovation and understanding. Discussion ensued regarding the role of the Center for Rural Virginia.

Ms. Riedesel introduced and welcomed Mr. Robin Sullenberger, Chief Executive Officer of Shenandoah Valley Partnership, who is also a Board member of the Virginia Rural Center.

Budget Amendments (BAF #10-8)

Secretary Tolley presented for consideration Budget Amendments #10-11 through #10-16 (attached to file minutes). Ms. Wise gave a brief description on the Amendments. Mr. Lewis moved, seconded by Mr. Vaughn, to approve Budget Amendments #10-11 through #10-16. Motion was carried by unanimous vote. They are as follows:

- BA 10-11 #271 Broadway Comprehensive Plan - The purpose of this amendment is to update the budget with a new signed contract.
- BA 10-12 #249 Regional Bike/Pedestrian Plan - The purpose of this amendment is to update the amount transferred from #531 MPO Support to #249 Bike/Ped Plan for related activities.
- BA 10-13 #253 Waynesboro Transit Feasibility Study - This amendment is to update the budget to the actual grant balance carried over from FY09.
- BA 10-14 #274 Bath County Wireless 911 Grant – This budget amendment is to update the budget to actual grant balances carried over from FY09 for each task.
- BA 10-15 #325 Disability Services – This budget amendment is to update budget to actual grant balance carryover from FY09.
- BA 10-16 #346 Citizens Corps Grant - This budget amendment is to update budget for new grants received.

FY11 Resolution for the Rural Transportation Program (BAF #10-7)

Secretary Tolley presented for consideration FY11 Resolution for the Rural Transportation Program (attached to file minutes). Ms. Hibbert gave a brief description on the Resolution, noting that the Commission has prepared its annual Rural Transportation Planning Grant application for FY11 funding. She stated that the program will provide \$58,000 and the Commission will provide a \$14,500 match. Ms. Hibbert noted that the match is financed through the use of member assessment revenues and reviewed how the funds will be used. Mr. Beyeler moved, seconded by Mr. Friedman, for approval of the Resolution authorizing application for FY11 Rural Transportation Planning Grant. Motion was carried by unanimous vote.

Commonwealth Intergovernmental Review Process (CIRP) (BAF #10-6)

Secretary Tolley presented for consideration CIRPs (attached to file minutes). Ms. Riedesel noted that she had received two additional CIRPs from the City of Buena Vista. Upon questions by Mr. Beyeler regarding agenda item 7J., an application submitted by Alliance for the Chesapeake Bay to Support the Operation of the Citizens Advisory Committee CIRP, Ms. Riedesel suggested the Commission table the application until the next meeting for additional information. Mr. Beyeler

moved, seconded by Mr. Floyd, to endorse the staff recommendations on agenda items 7A-7I and 7K-7Q, and the two additional applications from the City of Buena Vista, and to table agenda item 7J, application from the Alliance for the Chesapeake Bay. Motion carried unanimously. They are as follows:

- A. Bridgewater College Application for Expansion of Student Housing Facilities and Remodeling/Improvements to Existing Facilities for a total funding of \$14,000,000. Staff recommends ratification of the Executive Director's endorsement letter.
- B. Chesapeake Media Service Grant Application to the Environmental Protection Agency for funds to support publication of the Bay Journal for a total amount of \$368,500. Staff recommends endorsement of the project.
- C. Virginia Department of Environmental Quality (DEQ) for FY10 State Revolving Loan Fund Capitalization Grant for a total amount of \$50,037,600. Staff recommends ratification of the Executive Director's endorsement letter.
- D. Virginia Department of Environmental Quality (DEQ) for VADEQ Technical and Scientific Support Services for Chesapeake Bay Water Quality and Living Resources Data Analysis and Interpretation for a total amount of \$243,496. Staff recommends endorsement of the project.
- E. Virginia Department of Environmental Quality (DEQ) for VADEQ Enhanced Monitoring to Improve the Assessment of Sediment and Nutrient Load Reduction to Support the Chesapeake Bay Program for a total amount of \$952,173. Staff recommends endorsement of the project.
- F. Institute for Local Self-Reliance's Application for Continuation of its Regional Approach to Increasing Recycling in the Mid-Atlantic States Project for a total funding of \$14,989. Staff recommends ratification of the Executive Director's endorsement letter.
- G. Augusta Regional Free Clinic for Addition to Dental Clinic and to Purchase Equipment for \$1,000,000. Staff recommends ratification of the Executive Director's endorsement letter.
- H. Highland County Volunteer Fire Co., Inc. to Purchase New Equipment for \$18,200. Staff recommends endorsement of the project.
- I. Buena Vista Rural Business Enterprise Grant Program (RBEG). The City of Buena Vista has received an application from F&R Automotive Repair through its RBEG Program. F&R Auto Repair is an automotive repair business formed to provide high quality, comprehensive, and convenient service at a low price. Staff recommends ratification of the Executive Director's endorsement letter.
- J. Alliance for the Chesapeake Bay to Support the Operation of the Citizens Advisory Committee for a total amount of \$167,615. Table consideration of the project until the next meeting for additional information.

- K. CDBG Application from the City of Buena Vista for the Dickinson Well Filtration Project. The City of Buena Vista is applying to DHCD for a total of \$2,500,000 (\$1,000,000 CDBG; \$1,500,000 State or Federal loan) for Dickinson Well Filtration System. Staff recommends endorsement of the project.
- L. CDBG Application from Bath County for Thomastown/Pinehurst Heights Housing Rehabilitation Project. Bath County is applying to DHCD for a total \$1,049,718.33 (\$996,838 CDBG, \$25,100 State, and \$27,780.33 local) to rehabilitate homes of low-moderate-income (LMI) individuals and families in the Pinehurst Heights neighborhood of Hot Springs. Staff recommends endorsement of the project.
- M. Environmental Impact Review for Wayland Hall Renovation, James Madison University (JMU). Staff recommends endorsement of the project.
- N. Friendship Industries to Purchase Industrial Equipment. Friendship Industries is seeking a total amount of \$102,300 (\$15,300 in Federal funds and \$87,000 applicant) to purchase industrial equipment. Staff recommends ratification of the Executive Director's endorsement letter.
- O. Dooks Volunteer Fire Company to Purchase a Mini Pumper Fire Truck for a total amount of \$100,000 (\$50,000 in Federal funds and \$50,000 applicant). Staff recommends ratification of the Executive Director's endorsement letter.
- P. Virginia Department of Environmental Quality FY11 CELCP King William Scotland Landing Acquisition for a total amount of \$829,800. Staff recommends waiving the application as the project does not propose activities which will have direct or significant indirect impacts on the local jurisdictions within Planning District Six.
- Q. Virginia Department of Environmental Quality FY11 CELCP Lynnhaven Oyster Restoration and Estuary Protection for a total cost of acquisition is \$7,165,000. Staff recommends waiving the application as the project does not propose activities which will have direct or significant indirect impacts on the local jurisdictions within Planning District Six.
- R. City of Buena Vista application for \$2,500,000 request to the Office of Drinking Water of the Virginia Department of Health's Revolving Loan program to design and install a membrane filtration system for the City of Buena Vista's Dickinson Well Facility. Staff recommends endorsement of the project.
- S. City of Buena Vista application for \$3,740,328 request to Rural Development to design and install a membrane filtration system for the City of Buena Vista's Dickinson Well Facility as well as several smaller water infrastructure projects. Staff recommends endorsement of the project.

Other Business

Mr. Friedman reported on the FY11 local assessment rate. He stated that several of the jurisdictions had accepted the 70 cents local assessment rate but some were considering not supporting the rate adjustment. Mr. Friedman encouraged everyone to be an advocate for the proposed FY11 local assessment rate adjustment to their respective Boards and Councils. He reminded the members present that this was part of the plan that was set in motion several years ago and will be level funding going forward.

Secretary Tolley stated that a copy of the letter sent to area Legislators representing Planning District Six thanking them for their support during the State budget process from Chairperson Dowdy was included in everyone’s packet.

Adjournment

There being no further business to come before the Commission, a motion for adjournment by Mr. Friedman, seconded by Ms. Dull, was unanimously passed at 8:10 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

Rita F. Whitfield, Administrative Assistant

Approved:

Secretary